

TICONDEROGA CENTRAL SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING  
HIGH SCHOOL CAFETERIA  
Tuesday, November 13, 2018  
7:00 P.M.

“Sentinels for Excellence”

AGENDA

- I. CALL TO ORDER
- II. EMERGENCY EVACUATION INSTRUCTIONS
- III. PLEDGE OF ALLEGIANCE
- IV. INFORMATIONAL ITEMS
  - A. Special Education Report - Tracy Price
  - B. Health Insurance Ad Hoc Committee Update - Bob Porter
- V. PUBLIC PARTICIPATION
- VI. RECOMMENDED ACTIONS
  - A. Approval of Minutes and Financial Items
    1. a. Recommended motion: “That the Board of Education make any necessary corrections and approve the minutes of the Board of Education Regular Meeting held on October 16, 2018, and
      - b. acknowledge receipt of the monthly Financial Reports, and
      - c. approve the Schedule of Bills for Payment, and
      - d. acknowledge receipt of the Extra Classroom Activity Fund Report for October dated November 7, 2018.” (Enc.)
    2. Recommended motion: “That the Board of Education approve the graduate hours as accrued by a teacher in accordance with Board Policy 4141.1.” (Enc.)
  - B. Personnel
    1. Recommended motion: “That the Board of Education approve the appointment of the enclosed list of volunteer drivers of the district’s occasional use vehicles for the 2018-19 school year.” (Enc.)
    2. Recommended motion: “That the Board of Education accept the resignation of John Paul Ippoliti as a Science Teacher effective October 25, 2018.” (Enc.)
    3. Recommended motion: “That the Board of Education accept the resignation of Abigail Smead-Lynch as a Special Education Teacher effective November 30, 2018.” (Enc.)

4. Recommended motion: “That the Board of Education approve a Leave of Absence for Diane Smith as a Speech Teacher to be paid from her sick/personal leave time, if available, beginning on November 15, 2018 with an expected return to work date of December 6, 2018, awaiting physician release, under the Family and Medical Leave Act.” (Enc.)
5. Recommended motion: “That the Board of Education approve a Leave of Absence for Sarah LaPointe as a Occupational Therapist to be paid from her sick/personal leave time, if available, beginning on December 19, 2018 with an expected return to work date of March 11, 2019, awaiting physician release, under the Family and Medical Leave Act.” (Enc.)
6. Recommended motion: “That the Board of Education approve the extra-curricular appointment of Michael Pockett as a JV Boys Basketball Coach for the 2018-19 school year.” (Enc.)
7. Recommended motion: “That the Board of Education approve the extra-curricular appointment of Herb Tedford as a Timekeeper for Basketball for the 2018-19 school year.”
8. Recommended motion: “That the Board of Education approve the following substitute(s)/temp on call employee(s) for the 2018-19 school year pending fingerprinting and approval by the State Education Department:

Glenn Swajger - Uncertified Teacher,  
Alexis Harrington - Uncertified Teacher, Teaching Assistant,  
 Teacher Aide, Secretary, Clerk, Cleaner and Food Service Helper,  
Taylor Dorsett - Uncertified Teacher, Teaching Assistant, and  
 Teacher Aide, Secretary, Clerk,  
Jay Hebert - Uncertified Teacher, Teaching Assistant and  
 Teacher Aide, and  
Melissa Fuller - Uncertified Teacher, Teaching Assistant and Teacher  
 Aide.” (Enc.)

C. New Business - Recommendations of Committee on Pre-School Special Education, Committee on Special Education and 504 Committee

1. Recommended motion: “That the Board of Education approve the following recommendations:

<b>CSE/CPSE/504 Recommendations for the Board of 11/13/18</b>		
<b>Meeting Date</b>	<b>Committee</b>	<b>Meeting Reason</b>
10/16/18	CSE	Transfer Requested Review
10/18/18	504	Transfer Requested Review
10/18/18	CSE	Requested Review
10/24/18	CPSE	Initial Determination
10/24/18	CPSE	Initial Determination
10/24/18	CSE	Amendment no meeting
11/5/08	CSE	Requested Review (Cont.)

11/5/18	CSE	Requested Review
11/5/18	CSE	Requested Review
11/5/18	CSE	Requested Review
11/5/18	CSE	Requested Review
11/5/18	CSE	Requested Review
11/5/18	CSE	Requested Review
11/5/18	504	Initial Determination
11/6/18	CSE	Amendment no meeting
11/6/18	CSE	Amendment no meeting
11/6/18	504	Amendment no meeting
11/7/18	504	Initial Determination meeting." (Enc.)

**D. New Business - Acknowledge Receipt of the Special Education Annual Report**

1. Recommended motion: "That the Board of Education acknowledge receipt of the Special Education Annual Report for the 2017-18 School Year." (Enc.)

**E. New Business - Accept Donations/Grants**

1. Recommended motion: "That the Board of Education accept the following donations/grants for the listed purposes:
  - a. Grant of \$3,500 to the Backpack Program from Glenn & Carol Pearsall Adirondack Foundation, and
  - b. donation of \$363.75 to the David Rutkowski Scholarship from the Class of 1988, and
  - c. grant of \$10,000 for School Safety from International Paper, and
  - d. donation of \$1,500 to the Helping Hands Programs (\$500 - Elementary, \$500 - Middle, \$500 - High School) from Kiwanis Club of Ticonderoga, and
  - e. donation of \$250 to the Deborah Breitenbach Scholarship from Paul & Colleen Bell, and
  - f. donation of \$181 to the 6<sup>th</sup> Grade STEM Program from Matthew Hickey, and
  - g. donation of \$181 to the 6<sup>th</sup> Grade STEM Program from Condit Brothers, LLC, and
  - h. donation of \$181 to the 6<sup>th</sup> Grade STEM Program from Pat Armstrong, Inc., and
  - i. donation of \$181 to the 6<sup>th</sup> Grade STEM Program from JP Waste Management, LLC, and
  - j. grant of \$500 to the Ticonderoga Central School District at the request of Seanna Porter under Key's Community Leadership Gift Program."

F. New Business -Accept and Award Bid for School Bus

1. Recommended motion: “That the Board of Education acknowledge and approve the bid results associated with the competitive bid for an IC CE3102 66-Passenger School Bus opened on November 6, 2018, awarding the bid to Leonard Bus Sales Inc. in the amount of \$107,693.28 (includes trade), and
2. Recommended motion: “That the Board of Education acknowledge and approve the bid results associated with the competitive bid for an IC CE3102 60-Passenger (wheelchair equipped) School Bus opened on November 6, 2018, awarding the bid to Leonard Bus Sales Inc. in the amount of \$115,874.87 (includes trade), and
3. Recommended motion: “That the Board of Education acknowledge and approve the bid results associated with the competitive bid for a Chevrolet Trans Tech 30-Passenger School Bus opened on November 6, 2018, awarding the bid to Leonard Bus Sales Inc. in the amount of \$56,557.95.”

G. New Business - Approval and Adoption of the Policy Against Discrimination and Harassment

1. Recommended motion: “That the Board of Education approve and adopt the following enclosed Board Policy:

Policy Against Discrimination and Harassment.” (Enc.)

First Reading - October 16, 2018

Adoption - November 13, 2018

VII. INFORMATIONAL ITEMS

A. Board Discussion

1. December Board Meeting will be at the Hague Community Center
2. November Board Visit - Date & Location
3. Policy Committee

B. Reports - Superintendent of Schools - Dr. McDonald

1. Activities Reports - Elementary, Middle & High Schools (Enc.)
2. School Safety
3. Gear Up Grant
4. Transportation Report (Enc.)
5. Technology Report (Enc.)
6. Operations & Maintenance Department (Enc.)

### C. Future Items

- |                     |  |
|---------------------|--|
| 1. Nov. 15, 2018    | CEWW School Boards Association Meeting<br>Plattsburgh - 6:00 p.m.                      |
| 2. Nov. 16, 2018    | Early Dismissal - Beginning at 11:00 a.m.<br>For Ticonderoga CSD & St. Mary's          |
| 3. Nov. 19, 2018    | No School - Parent/Teacher Conferences   |
| 4. Nov. 20 - 23     | No School - Thanksgiving Break   |
| 5. Dec. 4, 2018     | Grades 3-8 Choral Concert - 6:30 p.m.  |
| 6. Dec. 6, 2018     | Kiwanis Senior Citizens' Holiday Luncheon<br>Elem. Middle School Cafeteria - 2:00 p.m. |
| 7. Dec. 13, 2018    | High School Winter Concert - 7:00 p.m.   |
| 8. Dec. 18, 2018    | Regular Board of Education Meeting<br>Hague Community Center - 7:00 p.m.               |
| 9. Dec. 24 - Jan. 1 | No School - Holiday Break  |
| 10. Jan. 15, 2019   | Regular Board of Education Meeting<br>High School Cafeteria - 7:00 p.m.                |
| 11. Jan. 21, 2019   | No School - Martin Luther King, Jr. Day  |

### VIII. PUBLIC PARTICIPATION

#### IX. EXECUTIVE SESSION

##### A. Adjournment to Executive Session

1. Recommended motion: "That the Board of Education adjourn to Executive Session to discuss the employment history of particular personnel."
2. Recommended motion: "That the Board of Education reconvene to Regular Session."

#### X. ADJOURNMENT

##### A. Adjournment from Regular Session

1. Recommended motion: "That the Board of Education adjourn from Regular Session."

\* Denotes Addendum Items to Agenda

TICONDEROGA CENTRAL SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING  
HIGH SCHOOL CAFETERIA  
Tuesday, October 16, 2018  
7:00 P.M.

“Sentinels for Excellence”

MINUTES

Members Present Erik Leerkes, John Reale, Sr., John Bartlett, James Wells, Sr., Tracey Cross-Baker

Mem. Absent Mark Russell, Marissa Palandrani, Seanna Porter, Martin Fitzgerald II

Others Present John McDonald, Jr., Matt & Laurie Cossey, John Donohue, Herb Tedford, Elizabeth Hayes, Donnie Olcott, John Garcia, Tracy Price, Mike Iturrino, Scott Wolfe, Maria Tedford, Dr. Mark Davey, Eric Bell

Call to Order I. CALL TO ORDER  
The meeting was called to order by Mr. Leerkes at 7:00 p.m.

II. EMERGENCY EVACUATION INSTRUCTIONS - Dr. McDonald

III. PLEDGE OF ALLEGIANCE

Approve L. Cossey Pro-Tem D. Clerk IV. RECOMMENDED ACTION  
1. It was moved by Mr. Bartlett, seconded by Mr. Reale, that the Board of Education approve the appointment of Laurie Cossey to act as District Clerk Pro-Tem for this meeting of October 16, 2018.

5 Ayes 0 Nays 0 Abstain Motion Carried

V. INFORMATIONAL ITEMS

Building Project Presentation A. CSArch - Scott Wolf

VI. PUBLIC PARTICIPATION

VII. RECOMMENDED ACTIONS

A. Approval of Minutes and Financial Items

Approve Minutes 1. a. It was moved by Mr. Wells, seconded by Mr. Reale, that the Board of Education make any necessary corrections and approve the minutes of the Board of Education Regular Meeting held on September 18, 2018, and

Acknowledge Sched. of Bills & ECAF Rept. b. acknowledge receipt of the monthly Financial Reports, and  
c. approve the Schedule of Bills for Payment, and

d. acknowledge receipt of the Extra Classroom Activity Fund Report for September dated October 13, 2018 (Enc.), and

B. Personnel

Approve Prob. Appt. J. Garcia DoF II 1. that the Board of Education approve the probationary appointment of John Garcia, Jr. as the Director of Facilities II at a salary of \$60,000 yearly (to be prorated) effective October 17, 2018 (Enc.).

5 Ayes 0 Nays 0 Abstain Motion Carried

Approve Appt.  
J. Courtney Per  
Diem Schl.  
Psych.

2. It was moved by Mrs. Cross-Baker, seconded by Mr. Bartlett, that the Board of Education approve the appointment of JoAnn Courtney as a per diem School Psychologist at an hourly rate of \$53.19, effective October 17, 2018 (Enc.), and

Approve LOA  
D. LaFrance  
Office Clerk

3. that the Board of Education approve an Intermittent Leave of Absence for Diane LaFrance as an Office Clerk to be paid from her sick/personal leave time, if available, during the 2018-19 school year, under the Family and Medical Leave Act (Enc.), and

Approve LOA  
S. Goodrich  
Schl. Psych.

4. that the Board of Education approve a Leave of Absence for Shannon Goodrich as a School Psychologist to be paid from her sick/personal leave time, if available, beginning approximately on January 23, 2019 for 10 weeks, awaiting physician release, under the Family and Medical Leave Act (Enc.), and

Approve LOA  
S. Ellsworth  
Schl. Counselor

5. that the Board of Education approve a Leave of Absence for Sarah Ellsworth as a High School Counselor to be paid from her sick/personal leave time, if available, effective December 7, 2018, with a return to work date of February 11, 2019, awaiting physician release, under the Family and Medical Leave Act (Enc.), and

Accept Extr.-  
Curr. Resign.  
MK Krol

6. that the Board of Education accept the extra-curricular resignation of Mary Kate Krol as a Outdoor Track Assistant Coach for the 2018-19 school year (Enc.), and

Approve Subs

7. that the Board of Education approve the following substitute(s)/temp on call employee(s) for the 2018-19 school year pending fingerprinting and approval by the State Education Department:

Sheridan Race II - Teaching Assistant, Teacher Aide, and  
Kirana LaVallie - Registered Nurse, and  
Mara Haskell - Teacher, Teaching Assistant, Teacher Aide and Food Service Helper, and  
Melissa Bush - Registered Nurse (Enc.).

5 Ayes          0 Nays          0 Abstain          Motion Carried

Approver CSE,  
CPSE & 504  
Recomm.

C. New Business - Recommendations of Committee on Pre-School Special Education, Committee on Special Education and 504 Committee

1. It was moved by Mr. Wells, seconded by Mr. Reale, that the Board of Education approve the following recommendations:

<b>CSE/CPSE/504 Recommendations for the Board of 10/16/18</b>		
<b>Meeting Date</b>	<b>Committee</b>	<b>Meeting Reason</b>
9/13/18	CSE	Amendment no meeting
9/13/18	504	Amendment no meeting
9/13/18	CSE	Amendment no meeting
9/13/18	CSE	Amendment no meeting
9/14/18	CSE	Amendment no meeting
9/14/18	CSE	Initial Determination meeting
9/17/18	CPSE	Initial Determination meeting
9/18/18	CSE	Transfer in-take
9/18/18	CSE	Transfer in-take
9/18/18	CSE	Requested Review
9/19/18	CSE	Requested Review
9/19/18	CSE	Transfer in-take (Cont.)

Approver CSE,  
CPSE & 504  
Recomm.  
(Cont.)

9/19/18	CSE	Transfer in-take
9/19/18	CSE	Transfer in-take
9/19/18	CSE	Transfer in-take
9/19/18	CSE	Transfer in-take
9/19/18	CSE	Transfer in-take
9/19/18	CSE	Transfer in-take
9/25/18	CSE	Transfer in-take
9/26/18	CSE	Amendment no meeting
9/26/18	CSE	Amendment no meeting
9/26/18	CSE	Amendment no meeting
9/26/18	CSE	Amendment no meeting
9/26/18	CSE	Amendment no meeting
9/26/18	CSE	Amendment no meeting
10/5/18	504	Amendment no meeting (Enc.), and

**D. New Business - Accept Donations/Grants**

Accept Donations

1. that the Board of Education accept the following donations/grants for the listed purposes:
  - a. Donation of \$2,800 to the Auditorium Project from Kiwanis Club of Ticonderoga, and
  - b. donation of \$500 for Music Instruments from No. Lake George Rotary, and
  - c. donation of \$181 to the 6<sup>th</sup> Grade STEM Project from Snug Harbor South, Inc., and
  - d. donation of \$181 to the 6<sup>th</sup> Grade STEM Project from Snug Harbor Marina, Inc, and

Accept Donation from Ti Alumni

**E. New Business - Accept Donation from Ticonderoga Alumni Association**

1. that the Board of Education accept the following donation from the Ticonderoga Alumni Association (Sentinel Support Fund) effective October 16, 2018:

Alexandra Smith - Life Skills Class, Work Uniforms - \$250.00, and

Authorize SOS & BOE Pres. to Sign Agrmnt. w/ Children's Dev. Group

**F. New Business - Authorize Superintendent & Board President to Sign Agreement with The Children's Development Group**

1. that the Board of Education authorize the Superintendent of Schools and Board President to sign the enclosed Agreement between the Children's Development Group and Ticonderoga Central School District effective September 1, 2018 through June 30, 2019 (Enc.), and

Authorize SOS to sign Agrmnt. w/ HHHN

**G. New Business - Authorize Superintendent to Sign Agreement with Hudson Headwaters Health Network, Inc. for Health Services for the 2018-19 School Year**

1. that the Board of Education authorize the Superintendent of Schools to sign the enclosed Agreement for health services during the 2018-19 school year with Hudson Headwaters Health Network, Inc. (HHHN) effective July 1, 2018 through June 30, 2019 (Enc.), and



Approve & Adopt  
Policy Against  
Discrimination  
and Harassment

H. New Business - Approval and Adoption of the Policy Against  
Discrimination and Harassment

1. that the Board of Education approve and adopt the following  
enclosed Board Policy:

Policy Against Discrimination and Harassment (Enc.), and

First Reading - October 16, 2018

Adoption - November 13, 2018

Authorize SOS to  
Sign Agrmnt.  
ACAP

I. New Business - Authorize Superintendent to Sign Agreement  
with Adirondack Community Action Program for the 2018-19  
School Year

1. that the Board of Education authorize the Superintendent  
of Schools to sign the enclosed Agreement for providing  
services to in-school youth in Essex County under the  
Workforce Innovation and Opportunity Act during the 2018-  
19 school year with Adirondack Community Action Program  
effective July 1, 2018 through June 30, 2019 (Enc.).

5 Ayes      0 Nays      0 Abstain      Motion Carried

CVES Capital  
Project  
Presentation

VIII. INFORMATIONAL ITEMS

A. CVES Capital Project - Dr. Mark Davey (handout provided)

Board Discussion

B. Board Discussion

1. Middle School Visit Oct. 24, 2018

SOS Reports

C. Reports - Superintendent of Schools - Dr. McDonald

1. Activities Reports - Elementary, Middle & High Schools (Enc.)
2. School Safety
3. Gear Up Grant
4. Transportation Report
5. Technology Report (Enc.)
6. Operations & Maintenance Department (Enc.)

Future Items

D. Future Items

1. Nov. 2 - 3      CFES Annual Conference  
Burlington, VT
2. Nov. 12, 2018      No School - Veterans' Day  
(Observed)
3. Nov. 13, 2018      Regular Board of Education Meeting  
High School Cafeteria - 7:00 p.m.
4. Nov. 15, 2018      CEWW School Boards Association  
Meeting Plattsburgh - 6:00 p.m.
5. Nov. 16, 2018  
a.m.      Early Dismissal - Beginning at 11:00
6. Nov. 19, 2018      For Ticonderoga CSD & St. Mary's  
No School - Parent/Teacher  
Conferences

Future Items  
(Cont.)

7. Nov. 20 - 23

No School - Thanksgiving Break

8. Dec. 4, 2018

Grades 3-8 Choral Concert  
6:30 p.m.

9. Dec. 6, 2018

Kiwanis Senior Citizens' Holiday  
Luncheon Elem. Middle School  
Cafeteria - 2:00 p.m.

10. Dec. 13, 2018

High School Winter Concert  
7:00 p.m.

11. Dec. 18, 2018

Regular Board of Education Meeting  
High School Cafeteria - 7:00 p.m.

12. Dec. 24 - Jan. 1

No School - Holiday Break

IX. PUBLIC PARTICIPATION

X. EXECUTIVE SESSION

Adjourn to Ex.  
Session  
8:55 p.m.

A. Adjournment to Executive Session

1. It was moved by Mrs. Cross-Baker, that the Board of Education adjourn to Executive Session to discuss the employment history of particular personnel at 8:55 p.m.

5 Ayes          0 Nays          0 Abstain          Motion Carried

Reconv. to Reg.  
Session  
9:55 p.m.

2. It was moved by Mr. Wells, seconded by Mr. Reale, that the Board of Education reconvene to Regular Session at 9:55 p.m.

5 Ayes          0 Nays          0 Abstain          Motion Carried

XI. ADJOURNMENT

ADJOURN  
10:00 p.m.

A. Adjournment from Regular Session

1. It was moved by Mr. Reale, seconded by Mr. Wells, that the Board of Education adjourn from Regular Session at 10:00 p.m.

5 Ayes          0 Nays          0 Abstain          Motion Carried

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Erin Hamel, District Clerk

# TICONDEROGA CENTRAL SCHOOL DISTRICT

5 CALKINS PLACE  
TICONDEROGA, NEW YORK 12883

**John Donohue**  
High School Principal  
Office - (518)585-7400 (ext. 1412)  
FAX (518) 585-4076  
[jdonohue@ticonderogak12.org](mailto:jdonohue@ticonderogak12.org)



**Rick Merrill**  
Dean of Students  
Office - (518)585-7400 (ext. 1113)  
[rmerrill@ticonderogak12.org](mailto:rmerrill@ticonderogak12.org)

## High School Activities Report 11/14/18 – 12/18/18



- 11/14/18 - Quiz Bowl – Queensbury
- 11/16/18 - 11:20 Dismissal – Staff Development  
- Q1 Marking Period Closes  
- All-State Music Festival at THS
- 11/17/18 - All-State Music Festival at THS  
- Varsity Girls Basketball Scrimmage – Home  
- Varsity Boys Basketball Scrimmage - Home
- 11/19/18 - Parent/Teacher Conferences (12:00 – 7:00pm)  
- Varsity Girls Basketball Tournament – Away - Willsboro
- 11/19 – 11/23/18 - No School – Thanksgiving Break
- 11/20/18 - Varsity Girls Basketball Tournament – Away – ELCS
- 11/23 – 11/24/18 - Varsity Boys Basketball Tournament – Away – MCS
- 11/26/18 - Varsity Boys Basketball Scrimmage – Home  
- Distinguished Young Women (DYW) Rehearsal – Aud.
- 11/27/18 - JV Girls Basketball – Away – Westport  
- JV Boys Basketball – Away - Westport  
- DYW Rehearsal – Auditorium
- 11/28/18 - Quiz Bowl – Queensbury  
- Varsity Girls Scrimmage - Home  
- DYW Rehearsal – Auditorium
- 11/29/18 - DYW Rehearsal – Auditorium
- 11/30/18 - Q1 Report Cards Issued  
- Varsity Boys Basketball Tournament – Away – LG  
- DYW Dress Rehearsal - Auditorium

- 12/01/18
  - Varsity Boys Basketball Tournament – Away – LG
  - Royal Winter Pageant Rehearsal – Auditorium
  - DYW Program – Auditorium
- 12/02/18
  - Baseball Open Gym
- 12/05/18
  - Kiwanis Luncheon – Key Club
  - Varsity Bowling – Away – Saranac
  - Royal Winter Pageant Rehearsal - Auditorium
- 12/06/18
  - Winter Coffee House – Cafeteria
  - Royal Winter Pageant Dress Rehearsal - Auditorium
- 12/07/18
  - Quiz Bowl Tournament – Burlington, VT
  - Varsity Bowling – Home
  - JV/Varsity Boys Basketball – Home
  - Royal Winter Pageant - Auditorium
- 12/08/18
  - ACT at THS
  - William Shatner/Trekonderoga – Aud/Café/Gym
- 12/09/18
  - Baseball Open Gym
- 12/10/18
  - JV Boys/Girls Basketball - Home
- 12/12/18
  - Winter Concert Dress Rehearsal – Auditorium
  - Varsity Bowling - Home
- 12/13/18
  - Winter Concert – Auditorium
- 12/14/18
  - Varsity Bowling – Away – Moriah
  - Mod/JV/Varsity Girls Basketball – Home
  - Mod/JV/Varsity Boys Basketball – Away – NAC
- 12/16/18
  - Baseball Open Gym
- 12/17/18
  - Varsity Bowling - Home
- 12/18/18
  - Faculty Meeting – Library
  - Mod/JV/Varsity Boys Basketball - Home

# TICONDEROGA MIDDLE SCHOOL

116 Alexandria Avenue  
TICONDEROGA, NEW YORK 12883

**Herbert E. Tedford III**  
Middle School Principal  
(518) 585-7400, Ext. 2214



FAX (518) 585-2716  
htedford@ticonderogak12.org



## MIDDLE SCHOOL ACTIVITIES REPORT

**NOVEMBER 14 – DECEMBER 18, 2018**

- November 16 - Early Dismissal – Staff Development, 11:05 AM
- November 19 - Parent-Teacher Conferences, 12:00 - 7:00 PM  
No School for Students
- November 20-23 - No School – Thanksgiving Break
- November 27 - Principal’s Faculty Meeting, 3:00 PM
- November 30 - Honors Assembly, 2:00 PM  
1Q Report Cards Issued
- December 4-11 - Book Fair
- December 4 - Grade 3-8 Choral Concert, 6:30 PM
- December 11 - Grade 5-8 Band Concert, 6:30 PM
- December 18 - Principal’s Faculty Meeting, 3:00 PM

# TICONDEROGA ELEMENTARY SCHOOL

116 Alexandria Avenue  
TICONDEROGA, NEW YORK 12883

**Elizabeth A. Hayes**  
K-5 Principal  
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**John C. McDonald, Jr., Ed.D.**  
Superintendent of Schools  
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## **TICONDEROGA ELEMENTARY SCHOOL ACTIVITIES REPORT**

**November 14 – December 18, 2018**

- November 16 - Grade 4 Native American Festival, 8:30 AM  
Early Release for Students, 11:00 AM  
Staff Development, 12:00-3:00 PM
- November 19 - No School – Parent Teacher Conferences, Report Cards Issued
- November 20-23 - No School – Thanksgiving Break
- November 26 - HHHN Dental Treatments Begin (schedule tbd)
- November 27 - Faculty Meeting, 3:00 PM
- November 29 - Sentinel Assembly, 1:00 PM
- November 30 - Sweethearts and Heroes Assemblies
- December 4 - PBIS Meeting, 2:50 PM
- December 5 - Grade 3-8 Choral Concert Rehearsal, 1:45 PM  
Grade 3-8 Choral Concert, 6:30 PM
- December 10 - Grade 5-8 Band Concert Rehearsal, 1:45 PM
- December 11 - Elementary Strategic Planning Team Meeting, 3:00 PM  
Grade 5-8 Band Concert, 6:30 PM
- December 12-14 - PTO Christmas Store
- December 17-21 - Bridge Arts Workshops & Concerts
- December 18 - Faculty Meeting, 3:00 PM



## TICONDEROGA CENTRAL SCHOOL DISTRICT

5 CALKINS PLACE  
TICONDEROGA, NY 12883

"SENTINELS FOR EXCELLENCE"



Date: November 6, 2018

To: The Board of Education

From: Mr. Michael Vigliotti, Transportation Supervisor

*MV*

We will have our last of three inspections in the past two months on November 27th, we are continuing to maintain Crown Points bus fleet while they look for Tom's replacement.

After a busy fall with trips the month of November has been quieter with some winter sports trips starting over Thanksgiving break, then into full swing the first week of December.

Lori Fuller continues to learn her role here at the bus garage and is nothing short of excellent. Very happy she is part of the team.

Fields are being broke down and prepared for the winter months. JV softball (behind the school) was tilled up this fall and the red sports clay was added. We will trim out the baselines and pitcher's mound before winter to be ready for the next spring. All other infields have been weeded and groomed. Hoping for a dry spring. We will now turn our attention to the football and soccer fields prior to winter.

All other aspects are normal.

GO GIANTS !!

MV:lf

pc: John C. McDonald, Jr., Ed. D.

11/9/2018

11/2/18



## Technology Update

As I stated in last month's update, the final proposal from Annese (who has recently changed their name to Converge One) for our entire network upgrade was approximately \$22,000.00 over the original contract. For once, luck was on our side and in fact there was a typo or math error on Converge One's part and it looks as though we are ready to move forward with our Category II Erate funded project.

Mrs. Cossey will be working with our Erate representative to organize the funding details and provide Converge One with a purchase order.

Once they receive the purchase order from the us, they will share the Statement of Work with us for our final approval and signature.

Equipment will be ordered, and a project manager will be assigned to us. They will review the scope, allocate and assign resources and do both an internal kick off meeting, and then an on premise "customer kick off meeting."

Converge One expects the equipment to arrive between 30 and 45 days, and then resources will be allocated. Their conservative estimate on work completion is by the end of February, and according to an email I received "it is absolutely conceivable to be done in January, but they wanted to be a little conservative."

Personally, based on the scope of the work, I find February to be an aggressive time frame and I will be happy if everything is wrapped up by the end of March.

I should have more details once we have our "customer kick off meeting."

If you have any questions, please contact me at [mcossey@ticonderogak12.org](mailto:mcossey@ticonderogak12.org) or ext. 1519.



To: Board of Education  
From: John Garcia, Director of Facilities

J 11/6/18



Re: Update for November 13<sup>th</sup> Board Meeting

Here is a summary of things from my department since the last Board Meeting:

### **Elementary School**

I have been working with Elizabeth Hayes to address a few issues that have been pending in our que center system.

- The First issue was the new bottled water filling station. The work order had been on hold since august. After doing some research I found out that there was an issue with the area in which they wanted the new system placed. In order to place the station where in the location they were requested it would require intensive plumbing work. So we are currently exploring other options. We should have an answer on this in the coming weeks.
- The second issue was to mount a new screen and projector on in the library, our maintenance department is currently working on this.
- The third issue was keys for teachers who have still not received them, don is currently working on resolving this. Due to an increased interest in security, Don is systematically assigning keys to teachers. He is ensuring that every key is numbered and so that we can know who has what keys, so that in the event that a teacher or support staff decides to part ways with the district we can have a better chance of retrieval.
- There are also several other work orders we are currently working on throughout the elementary school.

### **Middle School**

I have also been working with Herb Tedford to address his security grant from IP. Thus far we have worked with 3 different companies to get estimates on addressing all of Mr. Tedford's concerns.

- We received a quote from Jake Sample from *D.S Specialties*. Jake was able to produce a quote on the 29 locksets that Mr. Tedford would like to replace for \$153.51 each which is very competitive.
- We also met with David McGill from *Alltech Integrations*. David is currently working on getting us a quote on securing the library as it is a major component to our lock down procedure in that building.
- We are also working with Nanette Kelly from *Open Systems Integrators*. She brought down an Engineer from her company and we looked at

several options on securing multiple areas of our building. We are currently working on providing her with additional details so we can get this moving forward. We are looking for a quote to secure the gym doors which currently have no means of securing. Nanette is also checking if she can compete with many of our other quotes and perhaps save us some money so that we can ultimately address all of Mr. Tedford's concerns.

- There are also several other work orders we have been working on throughout the middle school as well.

## **High School**

Our athletic director Robert Sutphen made me aware of a situation with the shot clocks in the gymnasium. Apparently, one the shot clocks were accidentally destroyed during gym class or sporting practice. Luckily Robert Sutphen already had two new ones ready to hang in his office. So we used our lift to remove the old cages that house the old shot clocks. Our shop teacher Michael Uchal will be modifying the cages in order to accommodate the new larger shot clocks. And as soon as he is done we will remount the new shot clocks.

- We are also working on multiple work orders throughout the high school.

## **Continuing Don Olcott's Projects**

1. Repairing Amherst Avenue steps to building, will be taken care of unfortunately this is another project that requires the weather to cooperate.
2. The LED lighting for the Middle School Elementary School parking lots is complete, except for one light which has a bad ballast that we are waiting to receive from the lighting company.
3. Our new storage building is complete we will be looking to get quotes for adding the power and lights to this building in the coming weeks.
4. Unfortunately, we got to late start on repainting our parking lot lines. As of right now the Elementary school is complete, we are now working to get the high school done as weather permits.