

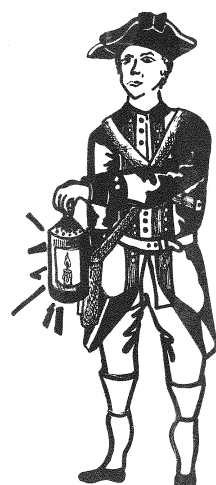
<b>Ticonderoga Elementary-Middle School</b>	<b>LEVEL 1 BEHAVIORS WHICH ARE IRRESPONSIBLE AND DISRESPECTFUL, BUT NOT HURTFUL</b>	<b>LEVEL 2 BEHAVIORS WHICH HURT OTHERS, THEIR FEELINGS, OR PROPERTY</b>	<b>LEVEL 3 BEHAVIORS WHICH ARE DISRUPTIVE TO THE LEARNING COMMUNITY</b>	<b>LEVEL 4 BEHAVIORS WHICH ARE UNSAFE OR POTENTIALLY UNLAWFUL</b>
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**Code of Conduct**

At Ticonderoga Elementary-Middle School, we believe that children learn best in a safe and caring environment. We believe there must be cooperation among the family, the school, and community so that they may work together to maximize the education of the youth of the school district. While at school, school functions, or on the school bus, we expect all students, families, and staff to “Be Safe,” “Be Respectful,” and “Responsible.” Together we will encourage children to grow and develop to their fullest potential.

These Behavioral Guidelines have been established to support and protect each student. The expectation at Ticonderoga Elementary-Middle School is that all students focus on the need for respect in all situations. This includes the rules themselves, as well as the people who carry them out. As we promote acceptable behavior, the staff needs the support of parents so all students develop responsibility for their actions.

Each teacher has a similar set of rules and consequences that pertain to individual classrooms. These are available upon request. Some of the consequences are phone calls, letters home, or referral to the office. For those students demonstrating positive behaviors, rewards and recognition will be used. It is important students realize we appreciate how much they contribute to a positive learning atmosphere.



- Running in hallways
- Littering
- Inappropriate voice level
- Talking back
- Dress code violation
- Tardiness to class
- Eating/drinking in unauthorized area
- Inappropriate classroom, bathroom, cafeteria or bus behavior
- Mildly inappropriate use of electronic equipment/devices, but not limited to:
  - › Cell phones
  - › iPods
  - › DS players
  - › Video games
  - › Hand-held games, etc.

- Truancy
- Academic cheating
- Gambling
- Misuse of pass privileges (forging passes, changing times)
- Dangerous behavior (behavior unsafe to oneself or others; i.e., horseplay, running, tripping, throwing objects, spitting, etc.)
- Possession of tobacco or tobacco products on school grounds
- Possession of a lighter or matches on school property, or during school-related activities
- Moderately inappropriate use of electronic equipment/devices
- Verbal
  - Name calling, teasing
  - Swearing, gestures of disrespect
  - Embarrassing others
  - Gossiping or spreading rumors
  - Threatening to reveal personal information
  - Challenging or daring another to do something inappropriate
  - Ethnic, Racial, or sexual slurs or comments (taking into account age-appropriate knowledge and sensitivity)
  - Setting up someone else to take the blame
  - Lying or being dishonest
  - Excluding another from the group
- Disrespectful Actions toward Staff, Substitutes, and Others
  - Open disrespect
  - Defiant or non-compliant behavior
  - Disruptive behavior which is repetitive, continuous, or unsafe
- Tampering with school or other’s property
  - Graffiti, defacing property
  - Damaging property
  - Or other similar behaviors

- Threatening others
- Theft
- Trespassing
- Vandalism
- Use of and/or distribution of tobacco products on school grounds
- Threatening comments/inappropriate comments toward a staff member
- Severely inappropriate use of electronic equipment/devices
- Physical Acts of Misconduct with Malicious Intent
  - Pushing or shoving
  - Hitting
  - Kicking
  - Tripping
  - Spitting
  - Fighting, assault, physical abuse
- Harassment
  - Intimidating notes, comments
- Bullying Which Includes Any of the Following Repeated Behaviors Toward Another
  - Hurting, frightening, threatening, socially rejecting or excluding, harassing, spreading rumors, stealing, or damaging another’s possessions
  - Or other similar behaviors

- Arson
- Bomb threat/false fire alarm
- Possession of alcohol, illegal drugs, medication, or drug paraphernalia
- Possession of a weapon/explosives (including fireworks)
- Deliberately endangering the welfare of others
- Harassment (formal)
- Physical violence/inflicting bodily harm
- Threatening with a weapon
- Verbal threats of violence or inflicting bodily harm
- Threats of coercion against others
- Running away or hiding from staff
- Extortion (wrongfully taking money or property from another by using threats or violence)
- Or other similar behaviors

**LEVEL 1  
CONSEQUENCES**

- Any of the following may be used:
1. Verbal request and redirection
  2. Re-teaching and practicing the appropriate behavior
  3. Student/Teacher conference
  4. Time-out in classroom
  5. Loss of privilege
  6. Make amends: apology/repairing or replacing item/cleaning up/writing a report on topic/school or community service/monetary payment
  7. Class meeting on the misbehavior (Elementary)
  8. Implementation of classroom behavior improvement plan
  9. Parent/Guardian notified or parent/guardian teacher conference
  10. Targeted intervention
  11. Devices will be confiscated and must be picked up by a parent
  12. Teacher/student contract

**LEVEL 2  
CONSEQUENCES**

- Parent/Guardian notified and any of the following:
1. Any of the Level 1 consequences
  2. Up to 60 minutes of after-school detention (progressive)
  3. Referral to a problem-solving team with an action plan created
  4. Modified recess with behavior plan (Elementary)

**LEVEL 3  
CONSEQUENCES**

- Required Parent or Guardian/Teacher/ Principal contact and any of the following:
1. Any Level 1 or 2 consequences
  2. Referral to community resources, including PINS (Persons in Need of Supervision)
  3. Individual or small group intervention
  4. Student removed from class or activity
  5. In-school suspension (progressive)
  6. Out-of-school suspension
  7. Superintendent notification

**LEVEL 4  
CONSEQUENCES**

- Required Parent or Guardian/Teacher/ Principal conference and any of the following:
1. Any Level 1, 2 or 3 consequences
  2. Conference with police or other public safety official
  3. Police report filed

**Ticonderoga Elementary School  
PBIS EXPECTED BEHAVIORAL MATRIX**

	<b>Dismissal Room/Classroom (includes Music, Art, PE, Library class)</b>	<b>Hallway</b>	<b>Playground</b>	<b>Bathroom</b>	<b>Cafeteria</b>	<b>Library</b>	<b>Assembly/Field Trip</b>	<b>Bus/Parent Drop-off</b>	<b>Emergency Situations</b>	<b>Community</b>
<b>Be Safe</b>	<ul style="list-style-type: none"> <li>Walk</li> <li>Enter quietly</li> <li>Hands and feet to self</li> <li>Sit in desk</li> <li>Keep all chair legs on the floor</li> <li>Push in chairs</li> <li>Dress for school</li> </ul>	<ul style="list-style-type: none"> <li>Walk</li> <li>Stay to the right</li> <li>Hands &amp; feet to self</li> <li>Do not open outside doors for anyone</li> </ul>	<ul style="list-style-type: none"> <li>Walk on the black-top/run on grass</li> <li>Hands &amp; feet to self</li> <li>Stay in playground area</li> <li>Play safely</li> <li>Inform staff of problems</li> <li>Dress for the weather</li> </ul>	<ul style="list-style-type: none"> <li>Go, wipe, flush, wash hands with soap</li> </ul>	<ul style="list-style-type: none"> <li>Wait quietly</li> <li>Stay seated until dismissed</li> <li>Clean up after self</li> <li>Hands &amp; feet to self</li> <li>Enter &amp; exit quietly</li> </ul>	<ul style="list-style-type: none"> <li>Walk and enter quietly</li> <li>Hands &amp; feet to self</li> </ul>	<ul style="list-style-type: none"> <li>Enter quietly</li> <li>Follow directions</li> <li>Hands &amp; feet to self</li> <li>Stay with chaperone</li> </ul>	<ul style="list-style-type: none"> <li>Sit in seat</li> <li>Face forward</li> <li>No eating or drinking</li> <li>Use quiet voice</li> <li>Keep aisle clear</li> <li>Hands &amp; feet to self</li> </ul>	<ul style="list-style-type: none"> <li>Walk</li> <li>Be silent, listen and follow directions</li> <li>Stay with an adult</li> </ul>	<ul style="list-style-type: none"> <li>Make safe choices (wear bike helmet, seatbelt, keep hands &amp; feet to self, look both ways before crossing the street, cross at corner)</li> <li>Don't talk to strangers</li> <li>Use the buddy system</li> </ul>
<b>Be Respectful</b>	<ul style="list-style-type: none"> <li>Raise hand to speak</li> <li>Use quiet voice</li> <li>Put things where they belong</li> <li>Help others/share</li> <li>Be honest</li> <li>Use kind, appropriate language</li> <li>Be tolerant and patient</li> <li>Respect property</li> <li>Stay seated until dismissed</li> <li>Be a good friend</li> <li>Look at teacher/speaker</li> </ul>	<ul style="list-style-type: none"> <li>Quiet voices</li> <li>Stay at arm's length from others</li> <li>Smile</li> <li>Pay attention</li> <li>Hold the door for others behind you</li> </ul>	<ul style="list-style-type: none"> <li>Play fair</li> <li>Use equipment properly</li> <li>Return equipment</li> <li>Be tolerant and patient</li> <li>Share</li> <li>Include others</li> <li>Listen</li> </ul>	<ul style="list-style-type: none"> <li>Respect privacy</li> <li>Respect property</li> <li>Keep bathroom clean</li> <li>Consider others</li> <li>Be quiet</li> </ul>	<ul style="list-style-type: none"> <li>Use proper manners</li> <li>Clean your space</li> <li>Quiet, calm and respectful voices</li> <li>Make room for others</li> <li>Be tolerant and patient</li> <li>Listen to the lunch ladies</li> </ul>	<ul style="list-style-type: none"> <li>Use expected classroom behaviors</li> <li>Use media appropriately</li> <li>Treat books, tables and equipment properly</li> <li>Listen</li> </ul>	<ul style="list-style-type: none"> <li>Enter and exit quietly</li> <li>Sit quietly</li> <li>Remember that student behavior reflects upon the school</li> <li>Clap and laugh appropriately</li> <li>Be tolerant patient</li> <li>Listen to the person who is talking</li> </ul>	<ul style="list-style-type: none"> <li>Use kind words</li> <li>Listen to driver</li> <li>Treat bus with care</li> <li>Be tolerant and patient</li> <li>Keep hands off others' belongings</li> </ul>	<ul style="list-style-type: none"> <li>Be caring and patient</li> <li>Pay attention</li> </ul>	<ul style="list-style-type: none"> <li>Listen to adults in charge</li> <li>Use good manners</li> <li>Follow directions</li> <li>Use school language while in public settings</li> <li>Respect others' property</li> </ul>
<b>Be Responsible</b>	<ul style="list-style-type: none"> <li>Be on time</li> <li>Have supplies ready</li> <li>Follow directions</li> <li>Ask questions</li> <li>Do your best</li> <li>Keep it neat</li> <li>Get permission to use property</li> <li>Hand in assignments on time</li> <li>Attend school daily</li> </ul>	<ul style="list-style-type: none"> <li>Move quietly and quickly to destination</li> <li>Avoid wandering</li> <li>Stay together</li> <li>Be one step from the wall</li> </ul>	<ul style="list-style-type: none"> <li>Bring in equipment and return it properly</li> <li>Wear clothing appropriate for the weather</li> <li>Line up quickly and quietly</li> </ul>	<ul style="list-style-type: none"> <li>When possible, use the bathroom between lessons and before specials</li> <li>Be quick</li> <li>Put paper towel in trash</li> <li>Use 3 pulls on paper towels</li> </ul>	<ul style="list-style-type: none"> <li>Have money ready</li> <li>Arrive promptly and wait quietly</li> <li>Clean up after yourself</li> <li>Know your number and choice</li> <li>Stay at your assigned table</li> </ul>	<ul style="list-style-type: none"> <li>Return books and materials on time</li> </ul>	<ul style="list-style-type: none"> <li>Be ready to participate</li> <li>Only ask appropriate questions</li> </ul>	<ul style="list-style-type: none"> <li>Keep track of belongings</li> <li>Be on time</li> <li>Pay attention</li> <li>Keep the bus clean</li> </ul>	<ul style="list-style-type: none"> <li>Be silent</li> <li>Listen and follow directions</li> </ul>	<ul style="list-style-type: none"> <li>Be a good neighbor</li> <li>Share with family</li> <li>Use words to solve problems</li> <li>Report unsafe behaviors to an adult in charge</li> </ul>