

SPECIAL BOARD OF EDUCATION MEETING  
TICONDEROGA CENTRAL SCHOOL DISTRICT  
Superintendent's Office  
Tuesday, July 30, 2019 at 9:00 a.m.

"Sentinels for Excellence"

AGENDA

I. CALL TO ORDER

II. EMERGENCY EVACUATION INSTRUCTIONS

III. PLEDGE OF ALLEGIANCE

IV. RECOMMENDED ACTIONS

A. Approval of Financial Items

1. a. Acknowledge receipt of the Extra Classroom Activity Fund Report for June dated July 10, 2019." (Enc.)  
  
b. appoint Anne Michalak as Tax Collector for the Ticonderoga Central School District for the 2019-20 school year, and  
  
c. appoint Jacqueline Andersen as Clerk to the Tax Collector for the Ticonderoga Central School District for the 2019-20 school year.
2. Recommended motion: "That the Board of Education recognizes that specific district employees will be required to carry cellular telephones to meet job responsibilities. Job titles requiring telephones shall be listed in regulation and reported to the Board of Education each year, along with a report of usage and cost at the district's organizational meeting in July." (Enc.)
3. Recommended motion: "That the Board of Education approve the enclosed Instructional Contract with Putnam Central School District for the 2019-20 school year with the understanding that Putnam Central School District will only be charged for the students from their district that are enrolled on October 1 each year." (Enc.)
4. Recommended motion: "That the Board of Education appoint Cynthia Ford-Johnston as a Lead Evaluator for the APPR Certification during the 2019-20 school year."

A. Personnel

1. Recommended motion: "That the Board of Education, upon the recommendation of the Interim Superintendent, hereby terminate the probationary employment of Jacquelyn Boyea, effective July 30, 2019."
2. Recommended motion: "That the Board of Education approve the one-year appointment of Scott Nephew as a Lead Teacher for the 2019-20 school year effective July 30, 2019." (Enc.)

3. Recommended motion: “That the Board of Education, upon the recommendation of the Interim Superintendent, hereby appoint Amber Wright, who is Professionally Certified in Mathematics 7-12, to the position of Mathematics Teacher tenure area for a probationary period commencing on September 3, 2019 and anticipated to end on September 4, 2023. Salary for the school year is \$55,300 based on Step 8, MS.

In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, she will not be eligible for tenure at that time.” (Enc.)

4. Recommended motion: “That the Board of Education approve the appointment of Jennifer Gendron as a full time Bus Driver (Route 1) effective September 3, 2019.” (Enc.)
5. Recommended motion: “That the Board of Education approve the probationary appointment of Sheridan Race II as a full time Bus Driver (Route Special Ed. BOCES) at Step 2 (\$29.45 per run) effective September 3, 2019.” (Enc.)
6. Recommended motion: “That the Board of Education approve the appointment of Frank Sheldon as a Substitute Bus Driver (pending fingerprinting, a physical and completion of all New York State requirements) effective September 3, 2019.” (Enc.)
7. Recommended motion: “That the Board of Education approve the appointment of Matthew Proietti as a Substitute Bus Driver (pending fingerprinting, a physical and completion of all New York State requirements) effective September 3, 2019.” (Enc.)
8. Recommended motion: “That the Board of Education accept the resignation of Shannon Goodrich as a School Psychologist effective August 31, 2019.” (Enc.)
9. Recommended motion: “That the Board of Education approve Eric Mullen as a Tutor for the 2019-20 school year.”

B. New Business - Recommendations of Committee on Special Education and Committee on Preschool Special Education and 504 Committee

1. Recommended motion: “That the Board of Education approve the following recommendations:

<b>CSE/CPSE/504 Recommendations for the Board of 7/30/19</b>		
<b>Meeting Date</b>	<b>Committee</b>	<b>Meeting Reason</b>
7/1/19	CSE	Initial Determination
7/8/19	CSE	Annual Review
7/22/19	CSE	Initial Determination.” (Enc.)

C. New Business - Authorize Interim Superintendent of Schools to Sign Agreement with Champlain Valley Educational Services (CVES)

1. Recommended motion: "That the Board of Education authorize the Interim Superintendent of Schools to sign the CV-TEC Adult Education and Safety Education Sponsorship Agreement with CVES." (Enc.)

D. New Business - Approve the Excess of Books

1. Recommended motion: "That the Board of Education approve the excess of the enclosed list of books " (Enc.)

V. EXECUTIVE SESSION

A. Adjournment to Executive Session

1. Recommended motion: "That the Board of Education adjourn to Executive Session to discuss the employment history of particular personnel."
2. Recommended motion: "That the Board of Education reconvene to Regular Session."

VI. ADJOURNMENT

A. Adjournment from Regular Session

1. Recommended motion: "That the Board of Education adjourn from Regular Session."

\* Denotes Addendum Items to Agenda



INSTRUCTION CONTRACT

2019-2020 School Year

SA-10 (6/19)

School District Name: Putnam Central School (District receiving instruction services to be entered above – party of the first part)

District Code: 641401040000 County: Washington

Number of Teachers Employed in the Home School: 9

THIS AGREEMENT made this 1st day of July, 2019, between Putnam Central School District, County of Washington, New York, party of the first part, and Ticonderoga Central School District, County of Essex, New York, party of the second part.

Witnesseth, That whereas the party of the first part is duly empowered\* to enter into a contract with the party of the second part as trustee of his/her school district whereby all, or part, of the children of school age in grades 7-12 residing in the school district of the party of the first part shall be entitled to be taught in the school district of the party of the second part during the school year commencing July 1, 2019, pursuant to the applicable provisions of the Education Law.

Now, Therefore the party of the first part hereby agrees to pay to the party of the second part tuition in accordance with the provisions of the Education Law for receiving into and teaching in the public school in his/her school district during the term of this contract all, or part, of the children of school age residing in the school district of the said party of the first part; payment to be made as follows

Quarterly upon submission; and the said party of the second part hereby agrees that in consideration of the payment of such sums as hereinbefore provided, all children covered under this contract shall be admitted into the public school in the school district of the party of the second part, and be taught therein during the term of such contract; and such children shall be entitled to, and shall receive like and equal instruction to that imparted to the children of like ages, grades and departments and shall be accorded all the rights and privileges enjoyed by the resident children of the school district of the party of the second part in attendance at the school therein.

\* Education Law, Sections 2040 through 2045.

To be executed in triplicate and forwarded to (district) superintendent

It is mutually agreed that this contract shall not become valid and binding upon either party hereto until the same shall be approved by the superintendent of schools and the Commissioner of Education.

In witness whereof, the parties have set their hands the day and year above written

Putnam Central School  
PO Box 91, Putnam Station, NY 12861

(Trustee or President of Board of Education) (party of the First Part)<sup>1</sup>

(Post Office Address)

Ticonderoga Central School  
5 Calkins Place, Ticonderoga, NY 12883

(Trustee or President of Board of Education) (party of the Second Part)<sup>1</sup>

(Post Office Address)

<sup>1</sup>Signatures required as follows:

- For Board of Education, President
- For Three Trustee Districts, Chairman
- For Sole Trustee Districts, Trustee only

### APPROVAL OF SUPERINTENDENT

I have examined the above contract and find the same to be in compliance with the applicable provisions of Education Law. \* I therefore approve the same.

\_\_\_\_\_  
(District) Superintendent of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisory District

\_\_\_\_\_  
County

\*Education Law, Sections 2040 through 2044.

To Trustees and Boards of Education:

**Note:** All blanks must be completely filled in. The contracts, when executed, should be delivered to the (district) superintendent of the supervisory district in which the school district is located. Such (district) superintendent shall forward such contracts to the Department, with his/her approval endorsed thereon. Instruction contracts should be filed with the State Aid Office, not later than 60 days after the service begins.

**\*Per pupil tuition rate:** This rate will be established by utilization of the Seneca Falls formula as adopted by the State Education Department. Such computation establishes reasonable tuition rates by category of pupil (regular education or special education students receiving services more than 20% of the day). The Putnam Central School District will be billed based on the actual enrollment on October 1, 2019 (Gentlemen's Agreement). Any state aid received by the Ticonderoga Central School District for these pupils will be used to reduce the tuition figures.

The Ticonderoga Central School District guarantees participation by the resident special education and Section 504 students of the Putnam Central School District in all special education classes conducted by the Ticonderoga Central School District.

Expenses for resident students of Putnam Central School, who are recommended for approved residential placements, shall be paid for by Ticonderoga Central School. Putnam Central School shall reimburse Ticonderoga Central School for these expenses, minus the state aid that Ticonderoga, Central School receives on these students.

Should a resident special education student of Putnam Central School be placed in a non-approved residential placement by his/her parent and the Ticonderoga Central School District is ordered, either through an impartial hearing or court proceeding, to pay the expenses for this student in the non-approved residential setting, the Ticonderoga Central School District and the Putnam Central School District will share 50% of the costs of all educational expenses and court proceedings.

The Ticonderoga Central School District Committee on Special Education will continue to be CSE that will accept referrals, do evaluation, conduct meetings and send recommendations to the Ticonderoga Central School Board of Education regarding all resident Putnam Central School District students in grades 7-12. The Ticonderoga Central School CSD will inform the Putnam Central School District by September 15<sup>th</sup> of each school year, as to who the special education and Section 504 students are, and what services they are receiving.

## **CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)**

### **CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT**

#### **CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING**

The purpose of this agreement between the Ticonderoga Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2019-2020 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2019-2020 in Adult Education (CO-SER 103 in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the



minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Ticonderoga Central School District on the 30 day of July, 2019.

  
\_\_\_\_\_  
Authorized Signature

7-22-19  
\_\_\_\_\_  
Date

Accepted by the Champlain Valley Educational Services.

\_\_\_\_\_  
Mark C. Davey, Ed.D.  
District Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Larry Barcomb  
CVES Board President

\_\_\_\_\_  
Date

RECEIVED  
 JUL 23 2019  
 TICONDEROGA  
 CENTRAL LIBRARY

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 2 Boxes in  
 1218

Title of Book	ISBN #	Quantity
Math for Everyday Living	0-89099-508-7	-0- 3
Practical Mathematics: Skills and Concepts	0-03-051337-5	-0- 6
Practical Mathematics: Skills and Concepts Test Book	0-03-012763-7	.13 1
Practical Mathematics: Skills and Concepts Answer Book	0-03-012764-5	-0- 1
Practical Mathematics for Consumers	0-8224-6900-6	-0- 4
Practical Mathematics	0-8224-0809-0	-0- 1
Practical Mathematics: Consumer Applications	0-03-051339-1	-0- 1
Mathematics for Consumers	03 91 VG/ATB 7.5	-0- 2
Life Skills Mathematics	0-86601-064-5	-0- 1
The Dynamics of Work: Introduction to Occupations	0-538-68178-0	-0- 1
English for the World of Work	0-88671-532-6	-0- 1
Student Handbook: Volume One		-0- 1
Student Handbook: Volume Two		-0- 1
The NY Public Library Desk Reference	0-13-620444-9	-0- 1
The Swiss Family Robinson	0-86611-962-0	-0- 4
Beyond Time and Space	0-87065-155-2	-0- 1
Mini Units in Reading Book One	0-87065-265-6	-0- 1
Real Stories Book Two	0-87065-205-2	-0- 1
Double Action Short Stories		-0- 1
Something True Something Else	87065-925-1	-0- 1
Weird and Mysterious	0-87065-919-7	-0- 1
Spotlight on Literature	0-394-04286-7	-0- 1
Double Action Playbook		-0- 1
Great Expectations: An Adapted Classic	0-87065-014-9	-0- 1
Tales Worth Retelling	0-87065-047-5	-0- 1
Seven Plays of Mystery and Suspense	0-87065-318-0	.06 1
Tales of Mystery and the Unknown	0-87065-276-1	-0- 1
Modern Short Biographies	0-87065-170-6	-0- 1
Insgight and Outlook		-0- 1
Stranger Than Fiction	0-87065-918-9	-0- 1
Stories of Surprise and Wonder	0-87065-280-x	-0- 1
An O'Henry Reader	0-87065-044-0	-0- 1
Stories to Remember		-0- 1
Triple Action Playbook	0-590-30479-8	-0- 1
Triple Action Short Stories	0-590-30478-x	-0- 1

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