

REGULAR BOARD OF EDUCATION MEETING
TICONDEROGA CENTRAL SCHOOL DISTRICT
Tuesday, February 9, 2021 at 6:00 p.m.
Jr. Sr. High School Auditorium

“Sentinels for Excellence”

AGENDA

Members Present:

_____ Mr. Russell	_____ Mr. Bartlett
_____ Mr. Leerkes	_____ Mr. Rich
_____ Mr. Wells	_____ Mr. Dedrick
_____ Mrs. Cross-Baker	_____ Mrs. Lenhart
_____ Mrs. Porter	

Others Present:

Call to Order - by President Mark Russell

Emergency Evacuation Instructions

Pledge of Allegiance

Upcoming Events

2/12/21 - Early Dismissal Emergency Drill: 1:20 p.m.(ES)(Parent Pick-up 12:50 p.m.)
1:30 p.m. (St. Mary's)
1:40 p.m. (JSHS)

2/15 – 19/21 - No School – Mid Winter Break

3/16/21 - Budget Workshop & Board of Education Meeting – 6:00 p.m.

3/30/21 - Board of Education Meeting Regarding 2021-22 Budget – 6:00 p.m.

4/5 – 9/21 - No School – Spring Break

4/20/21 - Board of Education Meeting, Hearing & Budget Adoption – 6:00 p.m.

1. **Public Participation**

2. **Consent Agenda**

Recommend the Board of Education approve the content agenda items 2.1 through and including 2.7;

2.1. **Agenda as Stands**

2.1.1. February 9, 2021

2.2. **Approval of Minutes** (Enc.)

2.2.1. January 21, 2021

2.3. **Treasurer's Report** (Enc.)

2.4. **Schedule of Bills** (Enc.)

2.5. **CSE, CPSE and 504 Plan Recommendations** (Enc.)

2.6. **Donations/Grants:**

2.6.1. Winter Apparel for the Project Warmth Program from the Elks

2.6.2. \$500 for the Ticonderoga Middle School from R.L. Vallee, Inc.

2.7. **Personnel** (Enc.)

2.7.1. **Resignations/Retirements**

- 2.7.1.1. Mary C. Hunsdon – Cleaner - for the purpose of retirement – 25 yrs. - effective June 30, 2021
- 2.7.1.2. Mary Cavitt – Cleaner – for the purpose of retirement – 20 yrs. - effective June 30, 2021
- 2.7.1.3. MaryLou Pelerin – Bus Driver – for the purpose of retirement – 27 yrs. – effective June, 30, 2021
- 2.7.1.4. Lisa Huestis – Elementary Teacher – for the purpose of retirement – 26 yrs. – effective June 30, 2021
- 2.7.1.5. Frank Shaw – Science Teacher – for the purpose of retirement – 22 yrs. – effective June 30, 2021
- 2.7.1.6. Kelly Woods – Teaching Assistant – for the purpose of retirement – 30 yrs. – effective June, 30, 2021

2.7.2. **Leave Request**

- 2.7.2.1. Sheri Osier(Support Staff Member) request paid leave, to be paid from sick/personal time if available, under Family Medical Leave Act, effective February 8, 2021 with an expected return to work date of March 1, 2021

2.7.3. **Appointments**

- 2.7.3.1. Melynda Swinton – Food Service Helper – Effective March 2, 2021
- 2.7.3.2. Julie Charboneau – School Nurse – Effective March 5, 2021

2.7.4. **Coaches 2020-21** (Compensation for coaches to be determined)

- 2.7.4.1. Kendra McCoy - Modified Girls Basketball
- 2.7.4.2. Dan Dorsett - Varsity Girls Basketball
- 2.7.4.3. Todd Mitchell - Modified Boys Basketball
- 2.7.4.4. Joe Defayette - Varsity Boys Basketball

Motion _____ Seconded _____ Yes ___ No ___ Abstain ___

3. **Items Removed from Consent Agenda**

3.1. **Abolishment of Position**

BE IT RESOLVED, that based upon the recommendation of the Superintendent of Schools, the Board of Education hereby abolishes the following position:

- 3.1.1. Teaching Assistant – Carly Tubbs (least senior)– Excessed Effective January 29, 2021

Motion _____ Seconded _____ Yes ___ No ___ Abstain ___

4. **Old Business** (Indicates items to be discussed)

5. **New Business**

- 5.1. Review/Adopt Policy 1900 (Review February 9, 2021, Adopt March 16, 2021) (Enc.)

Motion _____ Seconded _____ Yes ___ No ___ Abstain ___

- 5.2. Discussion of Preparedness Plan for Winter Sports (Enc.)

- 5.2.1. Approve Preparedness Plan for Winter Sports

Motion _____ Seconded _____ Yes ___ No ___ Abstain ___

6. **Concluding Reports and Remarks**

6.1. **Superintendent's Reports/Remarks** (Enc.)

- 6.1.1. COVID/School Safety Update
- 6.1.2. Technology Report (Enc.)

6.2. **Board Member Remarks**

- 6.2.1. Committee Reports:
 - 6.2.1.1. Superintendent Search
 - 6.2.1.2. Negotiations
 - 6.2.1.3. Budget

7. **Public Participation**

8. **Executive Session (if necessary)**

Motion _____, Seconded _____, to go into Executive Session for discussion on:

8.1. **Negotiations**

Yes ___ No ___ Abstain ___

TIME IN: _____

TIME OUT: _____

9. **New Business**

- 9.1. Teachers' Association Agreement Article XX B. 4. Retirement Deadline extended from February 1 to February 25, 2021 for this year only.

Motion _____ Seconded _____ Yes ___ No ___ Abstain ___

10. **Adjournment**

Motion _____, Seconded _____, to adjourn meeting at _____

Yes ___ No ___ Abstain ___

REGULAR BOARD OF EDUCATION MEETING
TICONDEROGA CENTRAL SCHOOL DISTRICT
Thursday, January 21, 2021 at 6:00 p.m.

Web Address to Stream Meeting:

<https://nericdl.webex.com/nericdl/onstage/g.php?MTID=ee793864bb1c923d77f3f0f83aa728ff9>

Password: public

or

Teleconference Number to Listen to Meeting:

1-408-418-9388 Access Code: 179 538 4825

"Sentinels for Excellence"

MINUTES

Members Present	Mark Russell, Erik Leerkes, Seanna Porter, Tracey Cross-Baker, Robert Dedrick, Sr., Lynne Lenhart, John Bartlett, James Wells, Sr.
Memb. Absent	Eric Rich
Others Present	Cynthia Johnston, Erin Hamel, Matt & Laurie Cossey, Tracy Price John Donohue, Scott Nephew, Maria Bagneschi, Tim Rowland, Robyn Smith, Call-in
Call to Order	I. CALL TO ORDER - Mr. Russell at 6:00 p.m. II. PLEDGE OF ALLEGIANCE III. INFORMATIONAL ITEMS
Schl. Safety/ COVID Update	A. School Safety/COVID-19 Update - Cynthia Ford-Johnston IV. PUBLIC PARTICIPATION V. RECOMMENDED ACTIONS A. Approval of Financial Items
Approve Minutes	1. a. It was moved by Mr. Leerkes, seconded by Mrs. Lenhart, that the Board of Education make any necessary corrections and approve the minutes of the Board of Education Regular Meeting held on December 15, 2020, and
Ack. Fin. Rpts., Approve Sched. of Bills, Ack. ECAF Rpts.	b. acknowledge receipt of the monthly Financial Reports, and c. approve the Schedule of Bills for payment, and d. acknowledge receipt of the Extra Classroom Activity Fund Reports for November dated December 22, 2020 and for December dated January 12, 2021 (Enc.), and B. Personnel
Accept Resign. J. Garcia Dir. of Fac. II	1. that the Board of Education accept the resignation of <u>John Garcia</u> as the Director of Facilities II effective January 18, 2021 (Enc.), and
Accept Resign. Retire. M. Zent Mechanic/Bus	2. that the Board of Education accept the resignation, for retirement purposes, of <u>Michael Zent</u> as a Mechanic/Bus Driver effective June 30, 2021 (Enc.), and
Approve LOA K. Kuhl Maint./Mechanic	3. that the Board of Education approve a Leave of Absence for <u>Keith Kuhl</u> as a Maintenance/Mechanic to be paid from his sick/personal leave time, if available, beginning January 21, 2021, with a return to work date of March 8, 2021, awaiting physician release, under the Family and Medical Leave Act (Enc.), and

Accept Resign.
Retire. M. Slade
Tchr. Assist.

Approve Subs

4. that the Board of Education accept the resignation, for retirement purposes, of Michelle Slade as a Teaching Assistant effective June 30, 2021 (Enc.), and
5. that the Board of Education approve the following substitute(s)/temporary on call employee(s) for the 2020-21 school year pending fingerprinting and approval by the State Education Department:

Suzan Francis - Teacher, Teaching Assistant (Enc.), and

Approve CSE,
CPSE & 504
Recomm. (Cont.)

- C. New Business - Recommendations of Committee on Pre-School Special Education, Committee on Special Education and 504 Committee

1. that the Board of Education approve the following recommendations:

CSE/CPSE/504 Recommendations for the Board of 1/21/2021		
Meeting Date	Committee	Meeting Reason
12/14/20	CSE	Initial Determination
12/14/20	CSE	Initial Determination
12/14/20	CSE	Requested Review
12/14/20	CSE	Requested Review
12/14/20	CSE	Requested Review
12/14/20	CSE	Requested Review
12/15/20	CPSE	Initial Determination
12/15/20	CPSE	Initial Determination
12/15/20	CPSE	Initial Determination
12/15/20	CPSE	Requested Review
12/15/20	CPSE	Requested Review
12/16/20	CSE	Requested Review
12/16/20	CSE	Requested Review
12/16/20	CSE	Requested Review
12/16/20	CSE	Requested Review
12/16/20	CSE	Requested Review
12/16/20	CSE	Requested Review
12/16/20	CSE	Requested Review
12/16/20	CSE	Transfer in
12/16/20	CSE	Initial Determination
1/5/21	CSE	Requested Review
1/5/21	CPSE	Requested Review (Enc.), and

Accept Donations

- D. New Business - Accept Donations/Grants

1. that the Board of Education accept the following donations/grants for the listed purposes:
 - a. Donation of \$500 for the Robert Palandrani Scholarship from Frank and Eileen Fontana, and
 - b. donation of \$200 for the Cafeteria Fund from First United Methodist Church, and
 - c. donation of \$100 for the John Herbert Scholarship from Andrea Herbert, and. donation of \$100 for the John Herbert Scholarship from Jacqueline & Tracey Brown and Julie Leeret, and
 - d. donation of \$200 for the John Herbert Scholarship from Jane Stickney, and
 - e. donation of \$1,500 for the Senior High School from Walmart, and

- Accept Donations (Cont.) f. donation of \$300 for PPE needs for the Home and Career skills classes from Stewart's Shops, and
- Approve 2021-22 Budget Time Table E. New Business - Approval of the 2021-22 Budget Time Table
1. that the Board of Education approve the 2021-22 Budget Time Table (Enc.), and
- Appoint School Attorney F. New Business - Appoint School Attorney
1. that the Board of Education appoint Bond, Schoeneck & King as School Attorneys for the 2020-2021 school year, and
- Approve Surplus of Equipment G. New Business - Surplus Equipment
1. that the Board of Education approve to surplus the following equipment:
Parts Cleaner, Galvanized Fence Posts, Swing Set Parts, Galvanized Fence, Steel Stairs, Plow, Hydraulic Pump for Car Lift, Versa Vacuum, Salter, Various Gates, and
- Authorize SOS to Sign Agrmnt. w/ Essex Co. DOH H. New Business - Authorize Interim Superintendent to Sign Agreement with Essex County Public Health Department
1. that the Board of Education authorize the Interim Superintendent of Schools to sign the agreement with Essex County Public Health Department effective January 1, 2021 through December 31, 2021 (Enc.), and
- Authorize SOS to Sign Agrmnt. w/ Essex Co. Mental Health Services I. New Business - Authorize Interim Superintendent to Sign Agreement with Essex County Mental Health Services
1. that the Board of Education authorize the Interim Superintendent of Schools to sign the agreement with Essex County Mental Health Services effective January 1, 2021 through December 1, 2021 (Enc.), and
- Approve Amended Policy 2160 J. New Business - Approval and Adoption of a Board Policy
1. that the Board of Education review the following enclosed amended Board Policy for approval and adoption:
Policy 2160 Code of Ethics (Amended) (Enc.), and
First Reading - December 15, 2020
Adoption January 21, 2021
- Approve P-Card Resolution K. New Business - Issuance of Individual Procurement Card
1. that the Board of Education approve the following resolution:

WHEREAS, the Board of the Ticonderoga Central School District has the authority to enter into an agreement with the Bank of Montreal for purchasing cards; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Ticonderoga Central School District that the Treasurer is authorized to enter into an Agreement with the Bank of Montreal to secure Procurement Cards for each authorized employee of the municipality under such terms and conditions as approved by the Council/Board. The Board authorizes the District's Business Manager to execute a p-Card program agreement on its behalf, and

L. New Business - New York Liquid Asset Fund Resolution

1. that the Board of Education approve the following resolution:

WHEREAS, the undersigned, being a majority of the Board of the Ticonderoga Central School District (the "Board"), hereby adopt, and by executed counterpart, approve, as of the 21 day of January, 2021, the following actions and resolutions:

WHEREAS, the Ticonderoga Central School District is a Participant in the New York Liquid Asset Fund ("NYLAF"), as defined in a Municipal Cooperation Agreement, as amended and restated as of August 1, 2019 (the "Agreement"); and

WHEREAS, the Governing Board of NYLAF (the "Governing Board") wishes to amend the definition of Investment Consultant and Marketing Agreement to be PMA Asset Management, LLC and PMA Securities, LLC, respectively;

WHEREAS, the Governing Board has adopted a resolution on November 19, 2020 to effect such change and seeks approval of each Participant;

WHEREAS, pursuant to Section 13.1 of the Agreement, each Participant has 60 days from the date of the adoption of the Governing Board's resolution authorizing the proposed change by the Governing Board to approve the proposed amendment; and

WHEREAS, (A) a Participant shall be deemed to have given notice of approval of the proposed amendment if it has theretofore delivered to the Governing Board an executed counterpart of the proposed amendment and a certificate, in a form acceptable to the Governing Board, to the effect that: (i) such Participant has held any necessary public hearings, conducted any necessary referenda and obtained any necessary consents of governmental agencies; (ii) the proposed amendment has been approved by a majority vote of the voting strength of such Participant's governing body; and (iii) such Participant has satisfied any other requirements applicable to its making contracts; or (B) a Participant shall be deemed to have given notice pursuant to the provisions of Section 7.2 hereof of its intent to withdraw from the Agreement;

NOW, THEREFORE, BE IT: RESOLVED, that the Board approves the following:

(a) the Definitions set forth in Article I of the Agreement shall be amended as follows:

"Investment Consultant" means PMA Asset Management, LLC, or such other Person who shall be acceptable to the Governing Board.

"Marketing Agent" means PMA Securities LLC, or any other Person or Persons appointed or employed or contracted by the Governing Board pursuant to Sections 4.2 and 10.2 hereof.

"Services and Marketing Agreement" means any agreement entered into with respect to any of the Portfolios by the Governing Board with the Marketing Agent pursuant to this Agreement in connection with the execution of securities transactions and the delivery of securities.

(b) any other references in the Agreement to RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) or RBC Capital Markets, LLC in the Agreement now be amended to read "PMA Asset Management, LLC" or "PMA Securities LLC."

RESOLVED, that (i) no other public hearing, necessary referenda or governmental consents are necessary for the Board to approve the amendment set forth above and there are no additional requirements of the Board in connection with such approval and (ii) the Board has satisfied

Approve NYLAF Resolution (Cont.)

all other requirements applicable to its making contracts in connection with its role as Participant.

RESOLVED, that adoption of this resolution by the Board and its certification by the Clerk shall serve as (i) evidence of the approval of the amendment by majority of the Board, (ii) the executed counterpart of the proposed amendment, and (iii) the certificate required by Section 13.1(c) of the Agreement, and shall constitute Participant approval of the amendment requested by the Governing Board, and

Auth. BOE Res. To Sign MoU w/ Warren Co. BOE

M. New Business - Authorize Board President to Sign Memorandum of Understanding with Warren County Board of Elections

- 1. that the Board of Education authorize the Board President to sign a Memorandum of Understanding with Warren County Board of Elections for the District Vote and Election to be held on May 18, 2021 (Enc.), and

Auth. SOS to Sign Agrmt. w/ Mt. Lake Services

N. New Business - Authorize Interim Superintendent to Sign Agreement with Mountain Lake Services

- 1. that the Board of Education authorize the Interim Superintendent of Schools to sign the Shared Services Agreement for Behavioral Services with Mountain Lake Services effective October 26, 2020 through June 25, 2021 (Enc.).

8 Ayes 0 Nays 0 Abstain Motion Carried

VI. INFORMATIONAL ITEMS

BOE Discussion

A. Board Discussion

- 1. Update - Superintendent of School Search
- 2. Board Committees

SOS Reports

B. Reports - Superintendent of Schools

- 1. Technology Report (Enc.)
- 2. Operations & Maintenance Department (Enc.)

Future Items

C. Future Items

- 1. Feb. 9, 2021 Regular Board of Education Meeting - 6:00 p.m.
- 2. Feb. 12, 2021 Early Dismissal - 1:20 p.m.(ES)(Parent Pick-up 12:50 p.m.), 1:30 p.m. (St. Mary's), 1:40 p.m. (JSHS)
- 3. Feb. 15 - 19 No School - Mid Winter Break
- 4. March 16, 2021 Budget Workshop & Regular Board of Education Meeting - 6:00 p.m.
- 5. March 30, 2021 Special Board of Education Meeting Regarding 2021-22 Budget - 6:00 p.m.
- 6. April 5 - 9 No School - Spring Break
- 7. April 20, 2021 Regular Board of Education Meeting & Hearing & Budget Adoption - 6:00 p.m.

VII. PUBLIC PARTICIPATION

VIII. EXECUTIVE SESSION

Adjourn to Ex. Session 6:29 p.m.

A. Adjournment to Executive Session

- 1. It was moved by Mr. Leerkes, seconded by Mrs. Lenhart, that the Board of Education adjourn to Executive Session to discuss negotiations at 6:29 p.m.

8 Ayes 0 Nays 0 Abstain Motion Carried

Reconv. Reg.
Session
6:50 p.m.

2. It was moved by Mr. Leerkes, seconded by Mrs. Lenhart, that the Board of Education reconvene to Regular Session at 6:50 p.m.

8 Ayes 0 Nays 0 Abstain Motion Carried

IX. ADJOURNMENT

A. Adjournment from Regular Session

ADJOURN
6:52 p.m.

1. It was moved by Mrs. Cross-Baker, seconded by Mrs. Lenhart, that the Board of Education adjourn from Regular Session at 6:52 p.m.

8 Ayes 0 Nays 0 Abstain Motion Carried

Erin Hamel, District Clerk

PARENT AND FAMILY ENGAGEMENT

The Board of Education recognizes the rights of parents/guardians to be fully informed of all information relevant to their children who participate in programs and projects funded by Title I (Elementary and Secondary Education Act). The Ticonderoga Central School District shall ensure parental involvement in these programs and projects by:

Building a Capacity for Parent Involvement

Ticonderoga Central School District will ensure that all parents are involved in our school in a meaningful manner in order to improve student academic achievement. Specifically, we will do the following in order to build a capacity for parent involvement:

- a) Provide assistance (materials and education) to parents of children served by Ticonderoga Central School District in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, how to monitor a child's progress, and work with educators to improve the achievement of their children;
- b) Educate all Ticonderoga Central School District staff, with the assistance of parents, in the value and utility of contribution of parents; and in how to reach out to, communicate with, and work with parents as equal partners; implement and coordinate parent programs, and build ties between parents and the school;
- c) Coordinate and integrate, to the extent feasible and appropriate, parent involvement programs and activities with the universal preschool program that encourage and support parents in more fully participating in the education of their children;
- d) Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Involving Parents in the Joint Development of the Title I Plan

A parent representative will be invited to participate in at least one (1) annual Title I meeting to be held. The topics of discussion will include the following: a clear explanation of the purpose of each title funding program; the amount of funds received for each program and how they are allocated; the level of parent involvement in school-wide activities; and parent involvement requirements as described in applicable law. After the discussion, parents and all stakeholders will be given an opportunity to review, plan, and help improve our Title I programs. The meeting will end with a question and answer session. All concerns and suggestions conveyed by parents will be addressed in a timely fashion.

Providing the coordination, technical assistance, and support necessary to assist participating schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance. The following initiatives have been implemented at Ticonderoga Central School District:

- a) Parent-Teacher Conferences are also scheduled during the school year to give parents the opportunity to discuss and to get information pertaining to their child's academic progress
- b) Progress reports are sent home at the mid point of each semester.

Policy 1900
Community Relations

- c) Report cards are sent home at least four (4) times, approximately every ten (10) weeks per academic calendar year.
- e) The Principals at each building and the guidance staff at the middle and high schools will help parents better understand the state assessments.

Other activities that promote parent involvement (include but are not limited to): a) Elementary Parent Nights -- events for families and community members to acquire additional skills in helping their children learn.

- b) Art Show -- students' artwork is displayed throughout our schools
- c) Athletic Events
- d) Student concerts and plays

Conducting, with the involvement of parents, a periodic evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of Ticonderoga Central School District, including identifying barriers to greater participation by parents in activities authorized by Title I.

- a) The findings of such an evaluation will be made available for review by parents, and will be used to design strategies for more effective parent involvement.
- b) The policy will also be made available to parents and the local community through the school's website. In carrying out the parental involvement requirements, the District and schools, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language the parents understand.

Procedures for Filing Complaints/Appeals

The District will disseminate free of charge to parents of children in Title I programs, and to appropriate private school officials or representatives, adequate information regarding the District's written complaint procedures for resolving issues of violation(s) of a Federal statute or regulation that applies to Title I, Part A programs.

Comparability of Services

The School District will ensure equivalence among the schools in the District of the same grade span and levels of instruction with regard to teachers, administrators and auxiliary personnel as well as equivalence in the provision of curriculum materials and instructional supplies in Title I programs.

Title I of the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the No Child Left Behind Act of 2001

20 USC Sections 6318 and 6321

34 CFR Parts 74-86, 97-99, and 200

Adoption Date:



TICONDEROGA CENTRAL SCHOOL DISTRICT

5 CALKINS PLACE
TICONDEROGA, NY 12883

“SENTINELS FOR EXCELLENCE”

February 5, 2021

To: Board of Education
From: Cynthia Ford-Johnston, Interim Superintendent of Schools

Re: Board Report – Update February 2021

Operations & Maintenance

Before Mr. Garcia left, he realigned the department staff to assure that there was sufficient coverage on each shift to handle issues and the daily tasks. Mr. Olcott has stepped up to handle the maintenance and general oversight. To date all has gone well.

The search is on for a new Director of Facilities. Civil Service has been notified and is in the process of canvassing the state.

Spectrum has made the transfer of our phone lines.

COVID Update

The district continues to work very closely with the ECDOH to conduct contact tracing as needed and to communicate with parents about exposures and quarantine. We continue to maintain an extremely low infection rate within the school without any evidence of in-house exposure.

The district is involved in weekly conference calls with all Superintendents in the county meeting virtually with the health department. We monitor the infection rate, vaccination opportunities and most recently grappling with the issues related to opening sports for student participation.

Thursday, February 4th several school employees were able to begin the vaccination process through the joint efforts of the ECDOH and the fire station. A majority of our employees have begun the immunization process.

Sports – as we all know, the Governor and the NYS DOH have opened the opportunity for schools to work with their county DOH to determine if the school will offer High Risk winter sports.

What had transpired:

- ECDOH issued guidelines to allow, for us, basketball & indoor track.
- Section VII developed a template for all schools to follow
- Mr. Sutphen has worked to customize the Preparedness Plan
- Preparedness Plan submitted to Dr. Celotti for approval
- Spring Season begins April 19 – State Championships have been cancelled

What has not yet been determined:

- Length of season
- Fall II season
- Section schedule for play (not sure of schools participating)

Next Steps:

- Board approval (Feb. 9th) of the plan to move forward
- Once Medical Director (Dr. Celotti) approval is received the plan will be submitted to ECDOH and our teams may begin
- Prior to formal team practice/approval of the Preparedness Plan, students may begin conditioning/fitness activities under the controlled guidelines.

Note:

- If the County infection rate hits or exceeds 4% for the rolling 7 day average – all activity stops.
- If the participants do not follow all safety guidelines – all activity stops

My recommendation is that the Preparedness Plan be approved with this caveat:

- Proceed slowly and with caution. Monitor our ability to provide the safety needed to remain open for in-person instruction.

I recommend also that other student activities , clubs, music, arts, drama, etc., be offered the same opportunity to develop Preparedness Plans for their activities to offer students these opportunities as well.

Budget

Health Insurance costs/increase to be set on February 25th

2/5/2021

Technology Update



This week, ConvergeOne sent us their final quote and Statement of Work for our new phone system.

According to ConvergeOne, approximately 5 business days after we sign acceptance of this SOW, a project manager will make contact and start planning a project kick-off meeting. Also of note, "The project kick-off may not take place immediately. Project start times depend on the availability of ConvergeOne and customer resources."

When I spoke to our representative, he said that once they receive a Purchase Order from us, they will place an order for the equipment and that usually equipment arrives in thirty days. With world wide Covid shipping delays, he could not guarantee thirty day shipping.

They expect an eight week installation period, but at this time, we don't know when that eight weeks will "begin". Originally, we had hoped for a February break installation, but as you can see, we won't even be close to that. At this point I'm unsure if April is a realistic time frame. Much will depend on how intrusive the installation process is to our regular school day.

There were a few minor changes to the Voice proposal. There was an additional router needed for the Bus Garage. There was a change in vendors (and therefore model) for the door camera phones. We also chose to integrate our voicemail system with our Gmail system. With these changes the total price of the project went up, so we chose a different classroom phone with identical features, but with a smaller display to help defray the costs. Office phones remain the same.

Also, please be aware that we will be purchasing the licenses from Neric. Using Neric, will grant us access to annual licenses, which will cost less than the price of the annual maintenance on licenses that we would have had to purchase from ConvergeOne, and we receive aid on Neric purchases. Use of the licenses, does not require us to participate in Neric's hosted voice offering.

Lastly, we do not have a time frame on the Wireless portion of the project. At this time ConvergeOne is waiting for their vendor to select the best Access Points to meet our needs at our projected price point. The original proposal was done over a year ago, and much has changed with hardware specifications, and ConvergeOne wants to make sure that we get "the latest and greatest that will meet our needs well into the future."

If you have any questions, please feel free to contact me.