

RE-ORGANIZATION & REGULAR BOARD OF EDUCATION MEETING
TICONDEROGA CENTRAL SCHOOL DISTRICT
Tuesday, July 13, 2021 at 5:00 p.m.
Jr. Sr. High School Auditorium

"Sentinels for Excellence"

MINUTES

Members Present:

Mark Russell	Seanna Porter	Lynne Lenhart
Erik Leerkes	Eric Rich	John Dreimiller
James Wells, Sr.	Robert Dedrick, Sr.	

Members Absent:

Tracey Cross-Bake

Others Present:

Cynthia Ford-Johnston	Scott Nephew	Matt & Laurie Cossey
Erin Hamel	Tracy Price	John Donohue

Call to Order - by Erin Hamel, District Clerk at 5:03 p.m.

Emergency Evacuation Instructions

Pledge of Allegiance

Administration of Oath of Office

1. District Clerk has been administered Oath of Office, prior to meeting
2. Administration of Oath of Office to Superintendent of Schools
3. Administration of the oath of office by District Clerk to newly elected/re-elected Board of Education members James Wells, Sr., Erik Leerkes, and John Dreimiller

Request for Nominations for Board President

MOTION BY MR. WELLS, SECONDED BY MR. LEERKES, that Mr. Russell be nominated for Board President.

No additional nomination for President

BE IT RESOLVED that Mr. Russell, be elected President of the Board of Education.

Motion Carried: 8-0

Administration of Oath of Office by the District Clerk to newly/re-elected Board of Education President (Board President to preside over the remainder of the meeting).

Request for Nominations for Board Vice President

MOTION BY MR. WELLS, SECONDED BY MR. DEDRICK, that Mr. Leerkes be nominated for Board Vice President.

No additional nomination for President

BE IT RESOLVED that Mr. Leerkes, be elected Vice President of the Board of Education.

Motion Carried: 8-0

Administration of Oath of Office by the District Clerk to newly/re-elected Board of Education Vice President.

Annual Appointments, Designations and Authorizations for 2021-2022

MOTION BY MRS. LENHART, SECONDED BY MR. RICH, that upon the recommendation of the Interim Superintendent, the Board of Education approves the following appointments, designations and authorizations for the 2021-2022 school year:

1. Appointment of District Officers

District Clerk - Erin Hamel
Treasurer - Anne Michalak (Administration of Oath of Office at a later time)
Deputy Treasurer - Jacqueline Andersen (Administration of Oath of Office at a later time)
Tax Collector - Anne Michalak (Administration of Oath of Office at a later time)
Deputy Tax Collector - Jacqueline Andersen (Administration of Oath of Office at a later time)
Internal Claims Auditor - Rebecca Moore (Administration of Oath of Office at a later time)
Census Taker for Ticonderoga - Anne Michalak
Census Taker for Hague - Michele Gautreau
Interim Superintendent and Business Administrator as Clerk Pro Tem to carry out the District Clerk's duties when the District Clerk is unavailable.

2. Appointment of Other Positions

School Physician - Hudson Headwaters Health Network (HHHN)/Dr. Michael Celotti
School Attorney(s) - Hogan, Sarzynski, Lynch, Dewind & Gregory, LLP, Cook & Breitenbach and Bond, Schoeneck & King
Auditor - Telling and Associates, CPA PC
CEWW Health Insurance Consortium Board of Directors & Trustee Member - Interim Superintendent of Schools
CEWW Health Insurance Consortium Executive Committee Member - Laurie Cossey
Purchasing Agent - Laurie Cossey
Records Access Officer - Anne Michalak

Records Management Officer - Laurie Cossey
 Privacy Official - Laurie Cossey
 Asbestos Designee - Donald Olcott
 Groundskeeper - Josh Cook
 Local Educational Agency Representative for Asbestos Management - Donald Olcott
 District Safety Office - Director of Facilities
 Human Rights Officers - Laurie Cossey, John Donohue, Scott Nephew
 Committee on Special Education (CSE):
 Tracy Price - CSE Chairperson
 Deputy Chairperson
 School Psychologist
 Appropriate Regular Education Teacher
 Appropriate Special Education Teacher
 Appropriate Therapist/Counselor/Social Worker
 Principal Elementary/Jr. Sr. High School
 Parent Representative
 School Physician
 Essex County Representative
 Committee on Preschool Special Education (CPSE) - Same as CSE
 Committee on Section 504 - Same as CSE
 Sub-Committee on Special Education - Jr. Sr. High School - Same as CSE
 DASA Coordinator(s):
 Jr. Sr. High School Principal
 Elementary Principal
 Assistant Principal
 Lead Evaluators for APPR Certification:
 Interim Superintendent of Schools
 Jr. Sr. High School Principal
 Elementary Principal
 CSE Chairperson
 Safety Committee:
 Interim Superintendent of Schools
 Board of Education Members (Tracey Cross-Baker, Robert Dedrick, Sr.)
 Jr. Sr. High School Principal
 Elementary Principal
 Assistant Principal
 School Counselor(s)
 School Psychologist(s)
 School Social Worker(s)
 School Nurse(s)
 Elementary Teacher
 Jr. Sr. High School Teacher
 Director of Facilities
 Representative(s) Ticonderoga Police Department
 Representative Ticonderoga Fire Department
 Representative Essex County Sheriff's Department
 Representative Essex County Emergency Services
 Budget Advisory Committee:
 Interim Superintendent of Schools
 Board of Education
 Business Administrator
 Jr. Sr. High School Principal
 Elementary Principal
 CSE Chairperson
 TTA President
 TSSA President
 TTA Representative
 TSSA Representative
 Community Member(s)
 Audit Committee - Board Members (Seanna Porter, John Dreimiller)
 Discipline Committee - Board Members (Robert Dedrick, Sr., Lynne Lenhart)
 School Health & Wellness Committee - Board Members (Erik Leerkes, Eric Rich)
 Excellence & Accountability Team - Board Members (Mark Russell, Seanna Porter)
 Youth Commission Delegate - James Wells, Sr.

3. **Appointment - Designee of the Board of Education**
 Approve appointment of the Interim Superintendent, as the designee of the Board of Education under the provisions of Commissioner's Regulation Section 100.2(y) to make, on behalf of the Board, determinations regarding whether a student is a non-resident of the school district. This resolution shall remain in effect until revoked by resolution of the Board.
4. **Appointment - Statutory Requirement**
 Approve use of the the New York State Department of Education approved list of impartial hearing officers.
5. **Bonding of Personnel**
 Interim Superintendent of Schools \$500,000
 Business Administrator \$500,000
 District Treasurer \$1,000,000
 Deputy Treasurer \$500,000
 Tax Collector \$1,000,000
 Internal Claims Auditor \$500,000
 Treasurer of Extra-Classroom Accounts \$100,000

6. Designations

Official Depository for District Funds:

Glens Falls National Bank & Trust Company, NYLAF and Community Bank

Official Newspaper - The Post Star and Press Republican

Acceptable Accounts:

Multifund

Capitol

Payroll

General Fund Reserve

Debt Services Fund

Miscellaneous Special Reserve Fund

Rate of Mileage Reimbursement - \$.55

Price for School Meals:

Breakfast - \$1.55

Lunch - \$2.35 (K-6), \$2.45 (7-12)

Adult Breakfast - \$2.65

Adult Lunch - \$4.50

Substitute/Temporary on Call (TOC) Rate of Pay:

Teacher/Nurse \$105/day, 10 or more days for the same Teacher/Nurse \$125/ day

Teacher Aide, Teaching Assistant, Clerk, Monitor, Cafeteria, Secretary \$13.20/hour

Cleaner, Custodian, Maintenance \$13.45/hour

Election Inspectors \$13.20/hour

7. Authorizations

Chief School Officer to:

Certify Payroll

Approve Budget Transfers as per Board Policy 6150

Pursue Grants from Federal and State Agencies and Foundations, and Approve All Stipends

Associated with Approved Grants

Authorize district to make application and participate in Title 1 program and any other State or Federal funding source

Establishment of Petty Funds:

Petty Cash District Fund of \$100

Petty Cash Elementary Fund of \$200

Petty Cash Jr. Sr. High Fund of \$200

Petty Cash Cafeteria Fund of \$350

Petty Cash Tax Collector Fund of \$100

Petty Cash Library Fund of \$100

Board and District Memberships in Professional Organizations/Attendance of Conferences and Conventions:

National School Boards Associations

New York State School Boards Association

Essex County School Boards Association

Northeastern School Boards Association

New York State Council of School Superintendents

American Association of School Administrators

Association for Supervision and Curriculum Development

Rural Schools Convention

National Rural Schools Convention

Northeastern New York School District Administrators Association

Officials of the State Education Departments

Authorized Signature on Checks - District Treasurer

Motion Carried: 8-0

Adoption of all Policies and Code of Ethics

MOTION BY MR. RICH, SECONDED BY MR. DEDRICK, that the Board of Education readopt all of its Policies and its Code of Ethics in effect during the previous year.

Motion Carried: 8-0

Recommended Motion

MOTION BY MR. RICH, SECONDED BY MR. WELLS, that the Board of Education approve the following resolution:

WHEREAS, the Board of Education of the Ticonderoga Central School District wishes to protect the District, the members of the Board of Education and any school district officers in actions brought against them or in any action or proceeding touching any district property or involving its rights or interests; and

WHEREAS, the Board of Education of the Ticonderoga Central School District wishes to protect its superintendent, principals, members of the teaching or supervisory staff, member of a committee on special education or subcommittee thereof, surrogate parent, as defined in the regulations of the commissioner of education, any member of the board of education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him by the District, including proceedings before the commissioner of education, arising out of the exercise of his powers or the performance of his duties; and

WHEREAS, the Board of Education of the Ticonderoga Central School District wishes to protect its employees, officers, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the school district, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or mission which occurred or allegedly occurred while the employee was acting within the scope of his employment or duties with the District,

(Continued)

BE IT RESOLVED, that the benefits and protections afforded provided pursuant to Section 3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

BE IT FURTHER RESOLVED, that the benefits and protections provided pursuant to Section 18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law Section 3811, Section 3023, and Section 3028, subject to the procedural requirements set forth therein.

Motion Carried: 8-0

Recommended Motion

MOTION BY MR. WELLS, SECONDED BY MR. RICH, that the Board of Education approve the following resolution:

WHEREAS, Section 135.(c) (7) (ii) (a) (4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED, that the Ticonderoga Central School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

Motion Carried: 8-0

Recommended Motion

MOTION BY MRS. LENHART, SECONDED BY MR. RICH, that the Board of Education approve the following resolution:

BE IT RESOLVED, that the School District Clerk be appointed to serve as permanent chairperson of the annual district meeting and election. The duties of the chairperson include:

- Declaring polls open or closed at appropriate times,
- Insure that no other motions are in order during the hours set for voting,
- Supervise the efforts of each voting district Chief Election Inspector,
- Declare the result of each ballot as announced by each of the Chief Election Inspectors,
- Notify, in writing, every person who is elected as a School Board Member, and
- Report the names and post office addresses of elected Board of Education members to the Town Clerk of Ticonderoga.

Motion Carried: 8-0

Appointment of Substitute/Temporary on Call (TOC) List

MOTION BY MR. RICH, SECONDED BY MR. DEDRICK, that all substitute/temporary on-call (TOC) previously approved by the Board are approved for the 2021-2022 school year.

Motion Carried: 8-0

End of Reorganization Meeting at 5:13 p.m.
Regular Board of Education Meeting Begins at 5:14 p.m.

Public Participation

Consent Agenda

MOTION BY MRS. LENHART, SECONDED BY MR. DEDRICK, that the Board of Education approve the consent agenda items 1 through and including 6;

1. **Agenda as Stands**
 - 1.1. July 13, 2021
2. **Approval of Minutes**
 - 2.1. June 22, 2021 (Enc.)
 - 2.2. June 30, 2021 (Enc.)
3. **Schedule of Bills** (Enc.)
4. **Extra Classroom Funds Report for April** (Enc.)
5. **CSE, CPSE and 504 Plan Recommendations** (Enc.)
6. **Personnel**
 - 6.1. **Retirement** (Enc.)
 - 6.1.1. **Keith Kuhl** - Maintenance Mechanic - for purpose of retirement - 12 yrs - effective August 1, 2021

- 6.2. **Probationary Appointments (Enc.)**
 6.2.1. Upon the recommendation of the Interim Superintendent, M. Christopher Michalak is hereby appointed to a Part-time Teacher Aide for a probationary period commencing on September 1, 2021, at a salary based on step 1 (prorated).
- 6.3. **Appointment**
 6.3.1. Upon the recommendation of the Interim Superintendent, Josh Cook is hereby appointed to oversee the Grounds Department, effective July 1, 2021.
- 6.4. **Temporary Appointment Summer School Substitutes (7/5/21 - 8/12/21)**
 6.4.1. Joe Defayette
- 6.5. **Advisors 2021-22**
 6.5.1. Building Curriculum Leader English Language Arts - Nicole Egan
 6.5.2. Building Curriculum Leader Mathematics - James Burgey
 6.5.3. Building Curriculum Leader Social Studies/Science - Michele Young
- 6.6. **Coaches 2021-22**
 6.6.1. Cross Country Head Coach - Jay Wells
 6.6.2. Cross Country Assistant Coach - Nancy Rich
 6.6.3. Football Modified Coach - Eric Mullen
 6.6.4. Football Modified Coach - Todd Mitchell
 6.6.5. Soccer Varsity Head Coach - Tina Russell
 6.6.6. Soccer JV Head Coach - Kendra McCoy
 6.6.7. Boys Basketball Varsity Head Coach - Joe Defayette
 6.6.8. Boys Basketball JV Head Coach - Eric Mullen
 6.6.9. Boys Basketball Modified Coach - Todd Mitchell
 6.6.10. Girls Basketball Varsity Head Coach - Dan Dorsett
 6.6.11. Girls Basketball JV Head Coach - Kendra McCoy
 6.6.12. Girls Basketball Modified Coach - Tina Russell
 6.6.13. Indoor Track Head Coach - Nancy Rich
 6.6.14. Unified Basketball Co-Coach - Kendra McCoy
 6.6.15. Unified Basketball Co-Coach - Alex Blanchard
 6.6.16. Baseball Varsity Head Coach - Dan Dorsett
 6.6.17. Golf Head Coach - Jay Wells
 6.6.18. Softball Varsity Head Coach - Eric Mullen
 6.6.19. Softball JV Head Coach - Todd Mitchell
 6.6.20. Softball Modified Coach - Tina Russell
 6.6.21. Athletic Study Hall Monitor - Maria Bagneschi
 6.6.22. Volunteer Soccer Coach - Kathy Tubbs

Motion Carried: 8-0

New Business

7. **Instructional Agreement (Enc.)**
 MOTION BY MR. WELLS, SECONDED BY MR. DEDRICK, to authorize the Board President to sign the instructional contract with Putnam Central School District for the 2021-2022 school year.
Motion Carried: 8-0
8. **Health Care Services Agreement (Enc.)**
 MOTION BY MR. RICH, SECONDED BY MR. DEDRICK, to authorize the Interim Superintendent to sign the health care services agreement with Hudson Headwaters Health Network for the 2021-2022 school year.
Motion Carried: 8-0
9. **Technology Services Agreement (Enc.)**
 MOTION BY MR. RICH, SECONDED BY MR. DEDRICK, to authorize the Interim Superintendent to sign an agreement for technology services with Schroon Lake Central School District for the 2021-2022 school year
Motion Carried: 8-0
10. **Hillside Agreement (Enc.)**
 MOTION BY MRS. LEMHART, SECONDED BY MR. DEDRICK, to authorize the Interim Superintendent to sign an agreement with Hillside for the 2021-2022 school year.
Motion Carried: 8-0

Review/Discussion

11. **Policy 0105 - Equity, Inclusivity and Diversity in Education (Enc.)**
 (Review 5/25/21, Review 6/22/21, Review 7/13/21 Adopt 8/17/21)

Concluding Reports and Remarks

12. **Superintendent's Reports/Remarks**
 Operation & Maintenance Report (Enc.)
13. **Board Discussion**
 13.1. Discussion on Athletics

Public Participation

Executive Session (if necessary)

MOTION BY MR. RICH, SECONDED BY MR. DEDRICK, to enter into Executive Session at 5:30 p.m. for discussion on: Employment History of a Particular Person(s), Negotiations.

Motion Carried: 8-0

Reconvene

MOTION BY MR. WELLS, SECONDED BY MR. RICH, to reconvene regular session at 6:08 p.m.

Motion Carried: 8-0

Adjournment

MOTION BY MR. WELLS, SECONDED BY MR. RICH, to adjourn the meeting at 6:09 p.m.

Motion Carried: 8-0

Erin Hamel, District Clerk
