

REGULAR BOARD OF EDUCATION MEETING/PUBLIC HEARING  
TICONDEROGA CENTRAL SCHOOL DISTRICT  
Thursday, May 28, 2020 at 6:00 p.m.

Web Address to Stream Meeting:

<https://nericdl.webex.com/nericdl/onstage/g.php?MTID=e6e37b30893f564c43c1a7fe381bde658>

Password: public

or

Teleconference Number to Listen to Meeting:

1-408-418-9388 Access Code: 358 010 980

“Sentinels for Excellence”

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC HEARING

A. Discussion of the 2020-2021 Budget - Mr. John Donohue

IV. PUBLIC PARTICIPATION

V. RECOMMENDED ACTIONS

A. Approval of Financial Items

1. a. Recommended motion: “That the Board of Education make any necessary corrections and approve the minutes of the Board of Education Meeting held on April 23, 2020, and the Special Board of Education Meeting held on May 14, 18 and 20, 2020, and
- b. acknowledge receipt of the monthly Financial Reports, and
- c. approve the Schedule of Bills for payment, and
- d. acknowledge receipt of the Extra Classroom Activity Fund Report for April dated May 7, 2020.” (Enc.)

B. Personnel

1. Recommended motion: “That the Board of Education, upon the recommendation of the Interim Superintendent, hereby grants tenure in the Business Education tenure area to Deborah Taylor; who holds a Permanent Certification in the Business and Distributive Education area, effective June 1, 2020.”
2. Recommended motion: “That the Board of Education, upon the recommendation of the Interim Superintendent, hereby grants tenure in the Elementary tenure area to Becky Burnett; who holds a Professional Certification in the Childhood Education (Grades 1-6) area, effective June 1, 2020.”

3. Recommended motion: “That the Board of Education, upon the recommendation of the Interim Superintendent, hereby grants tenure in the Teaching Assistant tenure area to Catherine DuShane; who holds Teaching Assistant Level III Certification, effective June 1, 2020.”

C. New Business - Accept Donations/Grants

1. Recommended motion: “That the Board of Education accept the following donations/grants for the listed purposes:
  - a. Donation of \$500 to the Michael Bagneschi Scholarship from Maria Bagneschi.”

D. New Business - Approval and Adoption of the Parents Bill of Rights for Data Privacy and Security

1. Recommended motion: “That the Board of Education approve and adopt the Parents Bill of Rights for Data Privacy and Security.” (Enc.)

First Reading - May 28, 2020  
Adoption - June 23, 2020

VI. INFORMATIONAL ITEMS

A. Board Discussion

1. District Realignment Update

B. Reports - Superintendent of Schools

1. School Safety
2. Technology Report (Enc.)
3. Operations & Maintenance Department (Enc.)

C. Future Items

1. June 9, 2020           Vote on Proposed 2020-21 Budget and Election of Board of Education Members - Absentee Ballots Only
2. June 16, 2020        Last Day of School
3. June 23, 2020        Regular Board of Education Meeting via Video Conferencing

VII. PUBLIC PARTICIPATION

VIII. EXECUTIVE SESSION

A. Adjournment to Executive Session

1. Recommended motion: “That the Board of Education adjourn to Executive Session to discuss the employment history of particular personnel.”

2. Recommended motion: “That the Board of Education reconvene to Regular Session.”

## IX. ADJOURNMENT

### A. Adjournment from Regular Session

1. Recommended motion: “That the Board of Education adjourn from Regular Session.”

\* Denotes Addendum Items to Agenda

REGULAR BOARD OF EDUCATION MEETING/BUDGET WORKSHOP  
TICONDEROGA CENTRAL SCHOOL DISTRICT  
Thursday, April 23, 2020 at 6:00 p.m.

Web Address to Stream Meeting:

<https://nericdl.webex.com/nericdl/onstage/g.php?MTID=eac487c8c8afef637d0ee2be240e10712>

Password: welcome

or

Teleconference Number to Listen to Meeting:

1-408-418-9388 Access Code: 719 555 524

“Sentinels for Excellence”

MINUTES

Members Present	Mark Russell, Erik Leerkes, Seanna Porter, John Bartlett, Eric Rich, John Reale, Sr., James Well, Sr., Tracey Cross-Baker
Mem. Absent	Martin Fitzgerald II
Others Present	John Donohue, Erin Hamel, Matt & Laurie Cossey, Cynthia Johnston, Maria Bagneschi, Tracy Price, Richard Smith, Scott Nephew, Mark Bessen, Mike Iturrino, Kimberly Powers, Lynne Lenhart, Mary Kate Krol, Eric Mullen, Kendra McCoy, Alicia Vilardo, Joan Defayette, Todd Mitchell, Becky Burnett, Tim Rowland, Kathy Marshall, Deborah Taylor
Call to Order	I. CALL TO ORDER - Mr. Russel at 6:02 p.m. II. PLEDGE OF ALLEGIANCE III. EXECUTIVE SESSION A. Adjournment to Executive Session
Adjourn to Exc. Session at 6:04 p.m.	1. It was moved by Mr. Leerkes, seconded by Mr. Rich, that the Board of Education adjourn to Executive Session to discuss the employment history of particular personnel at 6:04 p.m. 8 Ayes            0 Nays            0 Abstain            Motion Carried
Reconvene to Reg. Session at 6:08 p.m.	2. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education reconvene to Regular Session at 6:08 p.m. 8 Ayes            0 Nays            0 Abstain            Motion Carried
COVID-19/ Budget Discus	IV. BUDGET WORKSHOP A. COVID-19 Update - Mr. John Donohue B. Budget Discussion - Mr. John Donohue
K. Powers Spoke	V. PUBLIC PARTICIPATION A. Kimberly Powers Spoke
Approve Minutes	VI. RECOMMENDED ACTIONS A. Approval of Financial Items 1. a. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education make any necessary corrections and approve the minutes of the Board of Education Meeting held on March 19, 2020, and the Special Board of Education Meeting held on April 7, 2020, and

Acknowledge  
Sched. Of Bills,  
Internal Claims  
Audit Rept. &  
ECAAF Report

b. acknowledge receipt of the monthly Financial Reports,  
and

c. approve the Schedule of Bills for payment, and

d. acknowledge receipt of the Extra Classroom Activity  
Fund Report for March dated April 8, 2020 (Enc.).

8 Ayes            0 Nays            0 Abstain            Motion Carried

B. Personnel

Ratify Separation  
Agreement/  
Resign. E. Hayes

1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker,  
that the Board of Education, upon the recommendation of  
the Interim Superintendent, it is hereby resolved that the  
Separation Agreement executed by the Superintendent is  
ratified, the resignation of Elizabeth Hayes is accepted, and  
Elizabeth Hayes shall continue on paid administrative leave  
with benefits to and including June 30, 2020, and

Abolish Elem.  
Tch. A. Smith

2. that the Board of Education, upon the recommendation of  
the Interim Superintendent, approve the following resolution  
of abolishment

(a) A position is abolished for reasons of economy, effective  
June 30, 2020, in the tenure area of Elementary.

(b) The person having the least seniority in the tenure area of  
Elementary is Amy Smith.

(c) Amy Smith shall be placed upon the preferred eligible list  
of the district in accordance with Education Law § 3013  
(3), and

Abolish Elem  
Tch. K. Tierney

3. that the Board of Education, upon the recommendation of  
the Interim Superintendent, approve the following resolution  
of abolishment

(a) A position is abolished for reasons of economy, effective  
June 30, 2020, in the tenure area of Elementary.

(b) The person having the next least seniority in the tenure  
area of Elementary is Kerrie Tierney.

(c) Kerrie Tierney shall be placed upon the preferred  
eligible list of the district in accordance with  
Education Law § 3013 (3), and

Abolish Art Tch.  
K. Dickinson

4. that the Board of Education, upon the recommendation of  
the Interim Superintendent, approve the following resolution  
of abolishment

(a) A position is abolished for reasons of economy, effective  
June 30, 2020, in the tenure area of Art.

(b) The person having the least seniority in the tenure area of  
Art is Kaley Dickinson.

(c) Kaley Dickinson shall be placed upon the preferred  
eligible list of the district in accordance with  
Education Law § 3013 (3), and

Abolish PE Tch.  
MK Krol

5. that the Board of Education, upon the recommendation of the Interim Superintendent, approve the following resolution of abolishment

(a) A position is abolished for reasons of economy, effective June 30, 2020, in the tenure area of Physical Education.

(b) The person having the least seniority in the tenure area of Physical Education is Mary Kate Krol.

(c) Mary Kate Krol shall be placed upon the preferred eligible list of the district in accordance with Education Law § 3013 (3), and

Abolish Business  
Ed. Tch.  
D. Taylor

6. that the Board of Education, upon the recommendation of the Interim Superintendent, approve the following resolution of abolishment

(a) A position is abolished for reasons of economy, effective June 30, 2020, in the tenure area of Business Education.

(b) The person having the least seniority in the tenure area of Business Education is Deborah Taylor.

(c) Deborah Taylor shall be placed upon the preferred eligible list of the district in accordance with Education Law § 3013 (3), and

Abolish Home  
Econ. Tch.  
K. Powers

7. that the Board of Education, upon the recommendation of the Interim Superintendent, approve the following resolution of abolishment

(a) A position is abolished for reasons of economy, effective June 30, 2020, in the tenure area of Home Economics.

(b) The person having the least seniority in the tenure area of Home Economics is Kimberly Powers.

(c) Kimberly Powers shall be placed upon the preferred eligible list of the district in accordance with Education Law § 3013 (3), and

Accept Resign A.  
Sheridan FSH

8. that the Board of Education accept the resignation of Amanda Sheridan as a Food Service Helper effective April 20, 2020 (Enc.).

8 Ayes            0 Nays            0 Abstain            Motion Carried

Approver CSE,  
CPSE & 504  
Recomm.

C. New Business - Recommendations of Committee on Pre-School Special Education, Committee on Special Education and 504 Committee

1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education approve the following recommendations:

CSE/CPSE/504 Recommendations for the Board of 4/23/2020		
Meeting Date	Committee	Meeting Reason
3/11/20	CSE	Reevaluation/Annual Review
3/11/20	CSE	Annual Review
3/11/20	CSE	Annual Review
3/11/20	504	Annual Review
3/11/20	CSE	Annual Review
3/11/20	CSE	Annual Review (Cont.)

Approver CSE,  
CPSE & 504  
Recomm. (Cont.)

3/11/20	CSE	Annual Review
3/11/20	CSE	Annual Review
3/12/20	CSE	Initial Determination
3/13/20	CPSE	Initial Determination
3/13/10	CPSE	Initial Determination
3/13/20	CPSE	Initial Determination
3/13/20	CPSE	Initial Determination
3/25/20	CSE	Reevaluation/Annual Review
3/25/20	CSE	Reevaluation/Annual Review
3/25/20	CSE	Annual Review
3/25/20	CSE	Annual Review
3/25/20	CSE	Reevaluation/Annual Review
3/25/20	CSE	Reevaluation/Annual Review
3/25/20	CSE	Reevaluation/Annual Review
3/25/20	CSE	Reevaluation/Annual Review
3/25/20	504	Initial Determination
3/26/20	504	Annual Review
3/26/20	504	Annual Review
3/26/20	504	Annual Review
3/26/20	CSE	Reevaluation/Annual Review
3/26/20	CSE	Amendment
3/26/20	504	Annual Review
3/26/20	CSE	Annual Review
3/26/20	CSE	Annual Review
3/27/20	CSE	Annual Review
3/27/20	CSE	Annual Review
3/27/20	CSE	Annual Review
3/27/20	CSE	Annual Review
3/27/20	CSE	Annual Review
3/27/20	CSE	Annual Review
3/27/20	CSE	Annual Review
3/27/20	504	Annual Review
3/27/20	CSE	Annual Review
3/30/20	CPSE	Initial Determination
3/30/20	CPSE	Initial Determination
3/31/20	CSE	Reevaluation/Annual Review
3/31/20	CSE	Annual Review
3/31/20	CSE	Annual Review
3/31/20	CSE	Annual Review
3/31/20	504	Reevaluation/Annual Review
3/31/20	CSE	Annual Review
4/2/20	CSE	Reevaluation/Annual Review
4/2/20	CSE	Annual Review
4/2/20	CSE	Reevaluation/Annual Review
4/2/20	CSE	Annual Review
4/2/20	CSE	Annual Review (Cont.)

Approver CSE,  
CPSE & 504  
Recomm. (Cont.)

4/2/20	504	Reevaluation/Annual Review
4/2/20	CSE	Annual Review
4/2/20	CSE	Annual Review
4/2/20	CSE	Annual Review
4/3/20	CSE	Annual Review
4/3/20	CSE	Annual Review
4/3/20	CSE	Annual Review
4/3/20	CSE	Annual Review
4/3/20	CSE	Annual Review
4/3/20	CSE	Annual Review
4/3/20	504	Annual Review
4/3/20	504	Annual Review
4/6/20	CPSE	Annual Review
4/6/20	CPSE	Annual Review
4/6/20	CPSE	Annual Review
4/6/20	CPSE	Annual Review
4/6/20	CPSE	Annual Review
4/8/20	CSE	Annual Review
4/8/20	CSE	Reevaluation/Annual Review
4/8/20	CSE	Annual Review
4/8/20	504	Annual Review
4/8/20	504	Reevaluation/Annual Review
4/8/20	CSE	Reevaluation/Annual Review
4/8/20	504	Reevaluation/Annual Review
4/8/20	504	Annual Review (Enc.), and

Accept  
Donations/Grants

D. New Business - Accept Donations/Grants

1. that the Board of Education accept the following donations/grants for the listed purposes:
  - a. Donation of \$100 to the Cafeteria Fund from First United Methodist Church, and

Approve CVES  
Admin. Budget

E. Vote on Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services

1. that the Board of Education of the Ticonderoga Central School District vote to **Approve** the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2020-21 (Enc.).

F. Vote on Champlain Valley Education Services Board of Education Members

Approve L. Boise  
CVES BOE

1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education of the Ticonderoga Central School District cast one vote for Leisa Boise for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Education Services (Champlain Valley Educational Services), and



Approve E. Marin  
CVES BOE

2. that the Board of Education of the Ticonderoga Central School District cast one vote for Ed Marin for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Education Services (Champlain Valley Educational Services), and

Approve T.  
McCabe CVES  
BOE

3. that the Board of Education of the Ticonderoga Central School District cast one vote for Thomas McCabe for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Education Services (Champlain Valley Educational Services), and

Approve B.  
Murdock CVES  
BOE

4. that the Board of Education of the Ticonderoga Central School District cast one vote for Bruce Murdock for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Education Services (Champlain Valley Educational Services) (Enc.).

8 Ayes            0 Nays            0 Abstain            Motion Carried

G. New Business - Approve the 2020-21 School District Calendar

Approve 2020-21  
School Calendar

1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education approve the enclosed 2020-21 School Calendar for the Ticonderoga Central School District with the school year beginning on September 1, 2020 through June 25, 2021 (Staff Development on September 1 & 2, 2020) and school for students beginning on September 3, 2020 (Enc.), and

Approve/Adopt  
Voter  
Registration for  
Students Policy

H. New Business - Approval and Adoption of the Voter Registration for Students Policy

1. that the Board of Education approve and adopt the following enclosed Board Policy:

Policy 5605 Voter Registration for Students (Enc.), and

First Reading - March 19, 2020

Adoption - April 23, 2020

Approve RAN  
Resolution

I. New Business - Revenue Anticipation Note Resolution

1. that the Board of Education approve the following resolution:

**REVENUE ANTICIPATION NOTE RESOLUTION, DATED APRIL 23, 2020, AUTHORIZING THE ISSUANCE OF UP TO \$2,500,000 AGGREGATE PRINCIPAL AMOUNT REVENUE ANTICIPATION NOTES OF THE TICONDEROGA CENTRAL SCHOOL DISTRICT, IN ESSEX COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW, IN ANTICIPATION OF THE RECEIPT OF STATE AID TO BE RECEIVED IN AND FOR THE SCHOOL DISTRICT IN ITS FISCAL YEAR ENDING JUNE 30, 2021.**

**WHEREAS**, the Ticonderoga Central School District (the "School District"), a school district and a political subdivision of the State of New York (the "State"), located in Essex County, desires to issue revenue anticipation notes in anticipation of the receipt of State aid to be received in and for the School District in its fiscal year ending June 30, 2021; and

**WHEREAS**, the receipt of such State aid is expected to be received before the close of the School District's 2020-2021 fiscal year; and

**WHEREAS**, \$0 of such State aid to be received in such fiscal year has been received as of the date hereof, leaving at least \$2,500,000 of such State aid not yet received in such fiscal year; and

**WHEREAS**, during the fiscal year ending June 30, 2021, the actual amount of State aid received by the School District is expected to be \$8,267,277; and

**WHEREAS**, no revenue anticipation notes prior to the date of this resolution have been authorized to be issued in anticipation of the receipt of such State aid in such fiscal year;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Ticonderoga Central School District, as follows:

Section 1. There are hereby authorized to be issued revenue anticipation notes of the Ticonderoga Central School District (the "School District") in one or more series, in the aggregate principal amount of up to \$2,500,000 pursuant to the Local Finance Law in anticipation of the receipt of State aid to be received in and for the School District in its fiscal year ending June 30, 2021; provided, however, that no such notes shall be issued under this resolution at any time in an amount which exceeds the "cumulative cash-flow deficit", within the meaning of the applicable Internal Revenue Code regulations, with respect to such notes. Such notes shall be designated "Ticonderoga Central School District Revenue Anticipation Notes, Series 2020" (the "Notes").

Section 2. The Notes shall be dated, shall mature, shall be in such denominations and series and shall bear interest at the rate or rates of interest per annum, determined at the time of the sale of the Notes by the President of the Board of Education of the School District at private sale or public sale in accordance with the provisions of the Local Finance Law of the State and Chapter 2 of the New York Code of Rules and Regulations.

Section 3. The Board of Education of the School District has ascertained and hereby states that (a) at least \$2,500,000 of such State aid remains unreceived as of the date hereof for the fiscal year of the School District ending June 30, 2021; (b) no revenue anticipation notes have heretofore been authorized to be issued in anticipation of the receipt of such State aid; (c) no amount has been or will be included in the annual budget of the School District for such fiscal year to offset, in whole or in part, any anticipated deficiency in the receipt during such fiscal year of such State aid to be received for such fiscal year; (d) the Notes are to be issued in anticipation of the receipt of revenues other than real estate taxes and assessments; (e) the date of maturity of the Notes and renewals thereof shall not be extended beyond 2023, which is the close of the applicable period provided in Section 25.00 of the Local Finance Law for the maturity of the Notes; and (f) all earnings from the proceeds of the Notes, if any, shall be applied for payment of interest on the Notes when due and payable or for payment of other governmental purposes of the School District within the meaning of the United States Treasury Regulations or other such regulations in effect or proposed on the date of the Notes.

Section 4. Pursuant to the provisions of Sections 30.00, 50.00, 56.00 and 60.00, inclusive, of the Local Finance Law, the power to sell, issue and deliver and to prescribe the terms, form and contents of the Notes is hereby delegated to the President of the Board of Education of the School District, as the chief fiscal officer of the School District. The President of the Board of Education of the School District is hereby authorized to execute the Notes on behalf of the School District and the School District Clerk is hereby authorized to affix the seal of the School District to the Notes and to attest such seal. The President of the Board of Education of the School District is hereby

Approve RAN  
Resolution  
(Cont.)

authorized to deliver the Notes to the purchaser thereof upon receipt in full of the purchase price thereof.

Section 5. The faith and credit of the School District hereby is and shall be irrevocably pledged for the punctual payment of the principal of and interest on all obligations authorized and issued pursuant to this resolution, as the same shall become due.

Section 6. The President of the Board of Education of the School District is hereby directed to file with the Board of Education of the School District certificates reporting the date of the Notes, the date the Notes mature, the rates of interest payable on the Notes, the purchaser of the Notes and a statement to the effect that the power of the President of the Board of Education of the School District to sell, issue and deliver the Notes is in full force and effect and has not been modified, amended or revoked prior to the delivery of and payment for the Notes, and such other certificates as may be delivered to the purchaser or purchasers of the Notes.

Section 7. In the absence of the President of the Board of Education, the Vice President of the Board of Education of the School District is hereby authorized to exercise the power referred to in Sections 4 and 6 of this resolution.

Section 8. The School District covenants for the benefit of the holders of the obligations authorized herein that it will not make any use of the proceeds of such obligations, any funds reasonably expected to be used to pay the principal of or interest on such obligations or any other funds of the School District, and will not make any use of the facilities financed with the proceeds of such obligations which would cause the interest on such obligations to become subject to federal income taxation under the Internal Revenue Code of 1986, as amended (the "Code") (except for the alternative minimum tax imposed on corporations by Section 55 of the Code) or subject the School District to any penalties under Section 148 of the Code, and that it will not take any action or omit to take any action with respect to such obligations, the proceeds thereof or any facilities financed thereby if such action or omission would cause the interest on such obligations to become subject to federal income taxation under the Code (except for the alternative minimum tax imposed on corporations by Section 55 of the Code) or subject the School District to any penalties under Section 148 of the Code. The foregoing covenants shall remain in full force and effect notwithstanding the defeasance of such obligations or any other provisions hereof until the date which is 60 days after the final maturity date or earlier prior redemption date thereof. The proceeds of such Notes may be applied to reimburse expenditures or commitments made for such purpose on or after a date which is not more than 60 days prior to the adoption date of this revenue anticipation note resolution by the School District.

Section 9. For the benefit of the holders and beneficial owners from time to time of the obligations authorized pursuant to this resolution (the "obligations"), the School District agrees, in accordance with and as an obligated person with respect to the obligations, under Rule 15c2-12 promulgated by the Securities Exchange Commission pursuant to the Securities Exchange Act of 1934 (the "Rule"), to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner, as may be required for purposes of the Rule. In order to describe and specify certain terms of the School District's continuing disclosure agreement for that purpose, and thereby to implement that agreement, including provisions for enforcement, amendment and termination, the President of the Board of Education of the School District is authorized and directed to sign and deliver, in the name and on behalf of the School District, the commitment authorized by subsection 6(c) of the Rule (the "Commitment") to be placed on file

Approve RAN  
Resolution  
(Cont.)

with the School District Clerk, which shall constitute the continuing disclosure agreement made by the School District for the benefit of holders and beneficial owners of the obligations in accordance with the Rule, with any changes or amendments that are not inconsistent with this resolution and not substantially adverse to the School District and that are approved by the President of the Board of Education of the School District on behalf of the School District, all of which shall be conclusively evidenced by the signing of the Commitment or amendments thereto. The agreement formed, collectively, by this paragraph and the Commitment, shall be the School District's continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the availability of funds and their annual appropriation to meet costs the School District would be required to incur to perform thereunder. The President of the Board of Education of the School District is further authorized and directed to establish procedures in order to ensure compliance by the School District with its continuing disclosure agreement, including the timely provision of information and notices. Prior to making any filing in accordance with the agreement or providing notice of the occurrence of any material event, the President of the Board of Education of the School District shall consult with, as appropriate, the School District attorney and bond counsel or other qualified independent special counsel to the School District. The President of the Board of Education of the School District acting in the name and on behalf of the School District, shall be entitled to rely upon any legal advice provided by the School District attorney or such bond counsel or other special counsel in determining whether a filing should be made.

Section 10. A resolution adopted by the Board of Education of the School District intending and purporting to be a revenue anticipation note resolution is hereby ratified, approved and confirmed as a valid revenue anticipation note resolution and said resolution and this resolution are and shall be and shall be deemed to be one in the same respecting all provisions of the laws and constitution of the State.

Section 11. This resolution shall take effect immediately.

8 Ayes            0 Nays            0 Abstain            Motion Carried

#### VII. INFORMATIONAL ITEMS

- Board Discussion      A. Board Discussion
1. District Realignment Update - Cynthia Johnston
- SOS Reports            B. Reports - Superintendent of Schools
1. School Safety
2. Technology Report (Enc.)
3. Operations & Maintenance Department (Enc.)

#### VIII. PUBLIC PARTICIPATION

- R. Smith Spoke      A. Richard Smith Spoke

#### IX. EXECUTIVE SESSION

- A. Adjournment to Executive Session
1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education adjourn to Executive Session to discuss the employment history of particular personnel at 6:55 p.m.

Adjourn to Ex.  
Session at  
6:55 p.m.

8 Ayes            0 Nays            0 Abstain            Motion Carried

Reconvene to  
Reg. Session at  
7:41 p.m.

2. It was moved by Mr. Leerkes, seconded by Mr. Rich, that  
the Board of Education reconvene to Regular Session at  
7:41 p.m.

8 Ayes          0 Nays          0 Abstain          Motion Carried

X. ADJOURNMENT

A. Adjournment from Regular Session

[  
ADJOURN  
7:43 p.m.

1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-  
Baker, that the Board of Education adjourn from Regular  
Session at 7:43 p.m.

8 Ayes          0 Nays          0 Abstain          Motion Carried

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Erin Hamel, District Clerk

TICONDEROGA CENTRAL SCHOOL DISTRICT  
SPECIAL BOARD OF EDUCATION MEETING  
Thursday, May 14, 2020 at 6:00 p.m.

Web Address to Stream Meeting:

<https://nericdl.webex.com/nericdl/onstage/g.php?MTID=ecea5ea1c8e3a7d3620ab2c07241c7405>

Password; public

or

Teleconference Number to Listen to Meeting:

1-408-418-9388 Access Code: 352 848 967

“Sentinels for Excellence”

MINUTES

- |   |  |
|---|--|
| Members Present                                     | Mark Russell, Erik Leerkes, Seanna Porter, John Bartlett, John Reale, Sr., James Well, Sr., Tracey Cross-Baker   |
| Mem. Absent   | Martin Fitzgerald II, Eric Rich  |
| Others Present                                      | John Donohue, Erin Hamel, Matt & Laurie Cossey, Tracy Price, Cynthia Johnston, Maria Bagneschi, Robyn Smith, Scott Nephew, Mike Iturrino, Kimberly Powers, Mary Kate Krol, Eric Mullen, Alicia Vilardo, Todd Mitchell, Becky Burnett, Tim Rowland, Shelly Young, Nick Follett, Danielle Palandrani, Tracy Smith, James Burgey  |
| Call to Order                                       | I. CALL TO ORDER - Mr. Leerkes at 6:02 p.m.<br>II. PLEDGE OF ALLEGIANCE<br>III. BUDGET WORKSHOP  |
| COVID-19/<br>Budget Discus.                         | A. COVID-19 Update - Mr. John Donohue<br>B. Budget Discussion - Mr. John Donohue<br>Mr. Russell entered the meeting at 6:06 p.m.   |
|   | IV. PUBLIC PARTICIPATION<br>V. RECOMMENDED ACTIONS   |
|   | A. Personnel   |
| Accept Resign<br>Retire R. Smith<br>Spec. Ed. Tchr. | 1. It was moved by Mr. Leerkes, seconded by Mr. Reale, that the Board of Education accept the resignation, for retirement purposes, of <u>Richard Smith</u> as a Special Education Teacher effective June 30, 2020 (Enc.), and   |
| Accept Resign A.<br>Bain Bus Driver                 | 2. that the Board of Education accept the resignation of <u>April Bain</u> as a Bus Driver effective April 10, 2020 (Enc.), and  |
| Accept Resign.<br>G. Combs Math<br>Tchr.            | 3. that the Board of Education accept the resignation of <u>Garrett Combs</u> as a Mathematics Teacher effective June 1, 2020 and accordingly the notice of termination given by the Interim Superintendent is hereby withdrawn (Enc.), and  |
| Accept Donation                                     | B. New Business - Accept Donation of Scholarships and Awards from Sons of the American Legion (SAL) Squadron 224<br>1. that the Board of Education accept the following donations for scholarships and awards from the Sons of the American Legion (SAL) Squadron 224 for the 2019-20 school year:<br>Ticonderoga Elementary School - \$300<br>Ticonderoga Middle School (Grades 6 & 7) - \$200<br>Ticonderoga Middle School (Grade 8) - \$500 |

Accept Donation  
(Cont.)

Ticonderoga High School Scholarship for Citizenship -  
\$150 (Enc.).

7 Ayes      0 Nays      0 Abstain      Motion Carried

VI. PUBLIC PARTICIPATION

VII. EXECUTIVE SESSION

Adjourn to Ex.  
Session at  
6:37 p.m.

A. Adjournment to Executive Session

1. It was moved by Mr. Leerkes, seconded by Mr. Bartlett, that the Board of Education adjourn to Executive Session to discuss the employment history of particular personnel at 6:37 p.m.

7 Ayes      0 Nays      0 Abstain      Motion Carried

Mr. Reale left the meeting at 6:43 p.m.

Reconvene to  
Reg. Session at  
7:58 p.m.

2. It was moved by Mr. Leerkes, seconded by Mrs. Cross-baker, that the Board of Education reconvene to Regular Session at 7:58 p.m.

6 Ayes      0 Nays      0 Abstain      Motion Carried

VIII. ADJOURNMENT

A. Adjournment from Regular Session

ADJOURN  
8:00 p.m.

1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education adjourn from Regular Session at 8:00 p.m.

6 Ayes      0 Nays      0 Abstain      Motion Carried

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Erin Hamel, District Clerk

TICONDEROGA CENTRAL SCHOOL DISTRICT  
SPECIAL BOARD OF EDUCATION MEETING  
Monday, May 18, 2020 at 6:00 p.m.

Web Address to Stream Meeting:

<https://nericdl.webex.com/nericdl/onstage/g.php?MTID=e0511060a39ff807b8673c4b484adb489>

Password: public

or

Teleconference Number to Listen to Meeting:

1-408-418-9388 Access Code: 718 511 287

“Sentinels for Excellence”

Minutes

- Members Present Mark Russell, Erik Leerkes, Seanna Porter, John Bartlett, John Reale, Sr., James Well, Sr., Tracey Cross-Baker
- Mem. Absent Martin Fitzgerald II, Eric Rich
- Others Present John Donohue, Erin Hamel, Matt & Laurie Cossey, Tracy Price, Cynthia Johnston, Maria Bagneschi, Rick Smith, Scott Nephew, Mike Iturrino, Kimberly Powers, Eric Mullen, Alicia Vilardo, Todd Mitchell, Becky Burnett, Tim Rowland, Shelly Young, Danielle Palandrani, Michelle Hood, Deb Taylor, Wayne Taylor, Stacy Gunning-Charboneau, Kathy Marshall, Heather York, Lynne Lenhart, Robert Sutphen, Britney Shaw, Kimberly Taylor, Chloe Baker, Robert Porter, Kyle Lang, Sara Dorsett, Holly Munson, Mark Bessen, John Whiteley, Kaitlyn Crammond, J. Vom, Christine Hathaway, Marijane Stanley
- Call to Order
- I. CALL TO ORDER - Mr. Russell at 6:00 p.m.
  - II. PLEDGE OF ALLEGIANCE
- Mr. Bartlett joined the meeting at 6:03 p.m.
- COVID-19/  
Budget Discus.
- III. BUDGET WORKSHOP
    - A. COVID-19 Update - Mr. John Donohue
    - B. Budget Discussion - Mr. John Donohue
  - IV. PUBLIC PARTICIPATION
    - A. Rick Smith Spoke,
    - B. Bob Porter Spoke,
    - C. Kim Powers Spoke, and
    - D. Stacy Gunning-Charboneau spoke
  - V. RECOMMENDED ACTIONS
    - A. New Business - Accept Donations/Grants
- Accept donations
1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education accept the following donations/grants for the listed purposes:
    - a. Donation of \$100 to the Cafeteria Fund from First United Methodist Church, and
    - b. donation of \$500 to the Robert Palandrani Scholarship from Francis & Eileen Fontana.
- 7 Ayes      0 Nays      0 Abstain      Motion Carried
- VI. PUBLIC PARTICIPATION
    - A. Bob Porter Spoke



VII. EXECUTIVE SESSION

Adjourn to Ex.  
Session at  
6:52 p.m.

A. Adjournment to Executive Session

1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education adjourn to Executive Session to discuss the employment history of particular personnel at 6:52 p.m.

7 Ayes            0 Nays            0 Abstain            Motion Carried

Reconvene to  
Reg. Session at  
7:21 p.m.

2. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education reconvene to Regular Session at 7:21 p.m.

7 Ayes            0 Nays            0 Abstain            Motion Carried

VIII. ADJOURNMENT

A. Adjournment from Regular Session

ADJOURN  
7:22 p.m.

1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education adjourn from Regular Session at 7:22 p.m.

7 Ayes            0 Nays            0 Abstain            Motion Carried

---

Erin Hamel, District Clerk

TICONDEROGA CENTRAL SCHOOL DISTRICT  
SPECIAL BOARD OF EDUCATION MEETING  
Wednesday, May 20, 2020 at 6:00 p.m.

Web Address to Stream Meeting:

<https://nericdl.webex.com/nericdl/onstage/g.php?MTID=ef952eab3a69d24eeb80292c3ea60a5a7>

Password: public  
or

Teleconference Number to Listen to Meeting:  
1-408-418-9388 Access Code: 710 210 229

“Sentinels for Excellence”

MINUTES

Members Present Mark Russell, Erik Leerkes, Seanna Porter, John Bartlett, James Well, Sr., Tracey Cross-Baker, Eric Rich

Mem. Absent Martin Fitzgerald II, John Reale, Sr.

Others Present John Donohue, Erin Hamel, Matt & Laurie Cossey, Tracy Price, Cynthia Johnston, Rick Smith, Scott Nephew, Robert Dedrick, Sr., Mike Iturrino, Kimberly Powers, Eric Mullen, Wendy Bush, Todd Mitchell, Tim Rowland, Shelly Young, Jody Sutphen, Danielle Palandrani, Deborah Taylor, Mark Bessen, Stacy Gunning-Charboneau, Kathy Marshall, Heather York, Robert Sutphen, Britney Shaw, Kimberly Taylor, Martha Kuhl, Chloe Baker, Robert Porter, Kyle Lang, Marykate Krol

Call to Order I. CALL TO ORDER - Mr. Russell at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. BUDGET WORKSHOP

COVID-19/  
Budget Discus. A. COVID-19 Update - Mr. John Donohue  
B. Budget Discussion - Mr. John Donohue  
C. Approval of the 2020-21 Budget

Approve 2020-21  
Budget 1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education approve the proposed budget for expenditures in the amount of \$22,398,990 for the 2020-21 school year.

7 Ayes          0 Nays          0 Abstain          Motion Carried

IV. PUBLIC PARTICIPATION

A. Mr. Porter Spoke

V. RECOMMENDED ACTIONS

A. Personnel

Amend Election  
Inspectors 1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education amend the appointment from March 19, 2020 meeting to approve the following Chief Election Inspector and Inspectors of Election for the budget vote and election of Board of Education Members on June 9, 2020:

Ticonderoga Central School District Election Inspectors

Anne Michalak (Chief Inspector)  
Laurie Cossey  
Lori Fuller  
Jackie Andersen (Alternate), and

Amend 2019-20  
District Calendar

B. New Business - Amended 2019-20 School District Calendar

1. that the Board of Education adopts and approves the enclosed amended 2019-2020 School Calendar for the Ticonderoga Central School District for the remainder of the 2019-2020 school year (Enc.).

7 Ayes          0 Nays          0 Abstain          Motion Carried

VI. PUBLIC PARTICIPATION

A. Mrs. Gunning-Charboneau Spoke

VII. INFORMATIONAL ITEMS

BOE Candidates

A. Candidates for Board of Education:

Robert Dedrick, Sr.  
Lynne Lenhart  
Seanna Porter

VIII. EXECUTIVE SESSION

Adjourn to Ex.  
Session at  
6:46 p.m.

A. Adjournment to Executive Session

1. It was moved by Mr. Leerkes, seconded by Mr. Wells, that the Board of Education adjourn to Executive Session to discuss the employment history of particular personnel at 6:46 p.m.

7 Ayes          0 Nays          0 Abstain          Motion Carried

Reconvene to  
Reg. Session at  
7:14 p.m.

2. It was moved by Mr. Leerkes, seconded by Mr. Wells, that the Board of Education reconvene to Regular Session at 7:14 p.m.

7 Ayes          0 Nays          0 Abstain          Motion Carried

IX. ADJOURNMENT

A. Adjournment from Regular Session

ADJOURN  
7:15 p.m.

1. It was moved Mr. Leerkes, seconded by Mr. Rich, that the Board of Education adjourn from Regular Session 7:15 p.m.

7 Ayes          0 Nays          0 Abstain          Motion Carried

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Erin Hamel, District Clerk

## PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

In accordance with New York State Education Law Section 2-d, the Ticonderoga Central School District hereby sets forth the following Parents' Bill of Rights for Data Privacy and Security, which is applicable to all students and their parents and legal guardians.

1. A student's personally identifiable information cannot be sold or released for any commercial purposes;
2. In accordance with FERPA and Section 2-d, parents have the right to inspect and review the complete contents of their child's education record;
3. The District has the following safeguards in place to protect student data, including personally identifiable information stored or transferred by the District.
  - a. All databases that have student information are protected by a secure password and login. These logins are monitored and kept up to date.
  - b. Student information is only accessible by those who are deemed warranted of having the information.
4. New York State, through the New York State Education Department, collects a number of student data elements for authorized uses. A complete list of all student data elements collected by the State is available for public review online. Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
5. Parents have the right to submit complaints about possible breaches of student data or teacher or principal APPR data. Any such complaint must be submitted, in writing, to: Superintendent of Schools, Ticonderoga Central School District, 5 Calkins Place., Ticonderoga NY, 12883. Additionally, parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is [cpo@mail.nysed.gov](mailto:cpo@mail.nysed.gov). SED's complaint process is under development and will be established through regulations from the department's chief privacy officer, who has yet to be appointed.

### **Additional student data privacy information**

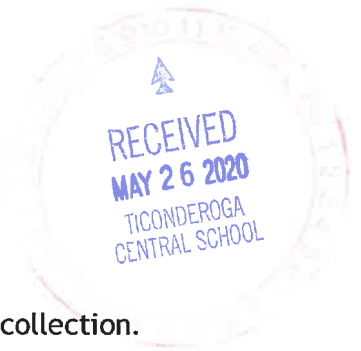
This bill of rights is subject to change based on regulations of the commissioner of education and the SED chief privacy officer, as well as emerging guidance documents from SED. For example, these changes/additions will include requirements for districts to share information about third-party contractors that have access to student data, including:

- How the student, teacher or principal data will be used;
- How the third-party contractors (and any subcontractors/ others with access to the data) will abide by data protection and security requirements;
- What will happen to data when agreements with third-party contractors expire;
- If and how parents, eligible students, teachers or principals may challenge the accuracy of data that is collected; and
- Where data will be stored to ensure security and the security precautions taken to ensure the data is protected, including whether the data will be encrypted.

Adoption date: June 23, 2020

5/26/2020

## Technology Update



At our last Administrative Council meeting we discussed Chromebook collection. Currently, we do not have a date to begin collection, nor do we have all of the details of what procedures we will follow. We do, however, know a few things.

1. We will try to collect as many Chromebooks as possible similar to how we handle student work drop off, adhering to social distancing protocols.
2. We expect that not everyone will drop off their loaned Chromebook within the drop off window, meaning we will need to attempt to call and visit some locations to do additional pickups.
3. Most guidelines are recommending that we let the devices sit for two weeks before they are cleaned.

In the meantime, we have begun to collect the remaining Elementary and Middle school Chromebooks to prepare for next year's deployment.

As for next year's deployment, we expect to continue with students in grades 2-6 being assigned individual laptops to be kept in their respective classrooms. Students in grades 3-6 will be assigned the same chromebook that they had in 2019-2020. This was very successful in grades 2-5 last year.

As we saw for grades 6-8, this approach led to some very harsh treatment and significant breakage in 19-20. So at this time, we are looking at moving grades 7 and 8 to the high school model, where classroom teachers will have their own set of chromebooks for the students to use. Currently we believe that some 7th and 8th grade classrooms will be shared by multiple teachers, which should integrate easily with the "classroom set of laptops."

These plans are all preliminary and subject to change at any time. We are aware that our school may look and operate differently in the fall and we hope to be able adapt and adjust to student and teacher needs quickly and efficiently moving forward.

To: Board of Education  
From: John Garcia, Director of Facilities



Re: Update for May Board Meeting

Enclosed is a summary of completed and ongoing projects for the facilities department since the last Board Meeting:

### **Elementary School and Middle School.**

- Kindergarten wing is almost complete. Just waiting on doors to arrive for installation.
- Cleaners are working on refinishing floors and disinfecting certain high traffic areas daily.
- Kindergarten water fountains were removed to allow appropriate hallway clearance. We used these fountains to replace some of the dilapidated water fountains in the high school. We installed new height appropriated water fountains in the kindergarten hallway sinks.
- Reassembled cafeteria HVAC unit that froze over the winter. Will do a leak test Friday 5/22/20 when the kitchen staff is off.

### **High School**

- Cleaners are working on refinishing floors and disinfecting certain high traffic areas daily.
- Working on installing a drop ceiling in first floor ladies bathroom. Boy's bathroom has been painted. Need to install a urinal, bathroom partition doors and new lighting next. Most of these items will be repurposed items we already have.
- Replacing tiles in home economics room on first floor.
- Painting all of the new 7<sup>th</sup> and 8<sup>th</sup> grade classrooms on the third floor.
- A new 40ft electrical run was created for bobby jeans new combi oven in the High School Kitchen.

### **Grounds**

- Had an erosion issue on the soccer field next to the bus garage that was slowly creeping up to the fence posts. This has been an ongoing issue that has tried to be fixed in the past. We decided to install a covert pipe and fill it in in order to prevent further erosion.
- Continuously working on lawns.