

REGULAR BOARD OF EDUCATION MEETING & BUDGET WORKSHOP  
TICONDEROGA CENTRAL SCHOOL DISTRICT  
High School Cafeteria  
Tuesday, March 19, 2019  
6:30 P.M.

“Sentinels for Excellence”

MINUTES

- Members Present Mark Russell, Erik Leerkes, Seanna Porter, John Bartlett, Tracey Cross-Baker, Martin Fitzgerald II,
- Mem. Absent James Wells, Sr., Marissa Palandrani, John Reale, Sr.
- Others Present John McDonald, Jr., Erin Hamel, Laurie & Matt Cossey, Bob Porter, John Garcia, Jr., John Donohue, Elizabeth Hayes, Scott Nephew, Herb & Maria Tedford, Scott Nephew, Kathy & Jim Marshall, Kim Powers, Maria Bagneschi, Kendra McCoy, Brittini Phinney, Jennee Iturrino, John Whiteley, Heather York
- Call to Order I. CALL TO ORDER
- Mr. Russell called the meeting to order at 6:35 p.m.
- II. EMERGENCY EVACUATION INSTRUCTIONS - Dr. McDonald
- III. PLEDGE OF ALLEGIANCE
- IV. EXECUTIVE SESSION
- A. Adjournment to Executive Session
- Adjourn to Exc. Session at 6:38 p.m. 1. It was moved by Mrs. Cross-Baker, seconded by Mr. Leerkes, that the Board of Education adjourn to Executive Session to discuss the employment history of particular personnel at 6:38 p.m.
- 5 Ayes 0 Nays 0 Abstain Motion Carried
- Reconvene to Reg. Session at 6:55 p.m. 2. It was moved by Mr. Leerkes, seconded by Mr. Bartlett, that the Board of Education reconvene to Regular Session at 6:55 p.m.
- 5 Ayes 0 Nays 0 Abstain Motion Carried
- Martin Fitzgerald II entered the room at 6:59 p.m.
- V. BUDGET WORKSHOP
- Budget Discus. A. Budget Discussion - Dr. John McDonald, Jr.
- VI. PUBLIC PARTICIPATION
- VII. RECOMMENDED ACTIONS
- A. Approval of Financial Items
- Approve Minutes 1. a. It was moved by Mrs. Cross-Baker, seconded by Mr. Bartlett, that the Board of Education make any necessary corrections and approve the minutes of the Board of Education Meeting held on February 26, 2019, and
- Acknowledge Sched. of Bills & Budget Transfer b. acknowledge receipt of the monthly Financial Reports, and
- c. approve the Schedule of Bills for payment, and

Acknowledge  
ECAF Rept.

d. acknowledge receipt of the Extra Classroom Activity Fund Report for February dated March 15, 2019 (Enc.), and

Auth. Essex Co.  
& Warren Co.  
Real Prop. to  
Prepare Tax  
Rolls & Bills

2. that the Board of Education approve the authorization of the Essex County Real Property Tax Department and the Warren County Real Property Tax Department to prepare the tax roll and bills for the 2019-20 school year for the Ticonderoga Central School District, and

B. Personnel

Appoint J. Cook  
Groundskeeper  
TC/ Asst.  
Mechanic

1. that the Board of Education approve the appointment of Joshua Cook as a Groundskeeper TC/Assistant Mechanic upon his successful completion of his probationary appointment effective March 25, 2019 (Enc.), and

Approve D.  
Wojewodzc  
Vol. Driver

2. that the Board of Education approve Dawn Wojewodzc as a volunteer drivers of the district's occasional use vehicles for the 2018-19 school year (Enc.), and

Approve Extra-  
Curr. Appts.

3. that the Board of Education approve the following extra-curricular appointments for the 2018-19 school year:

Boys Junior Varsity Baseball Coach - Nathan Yaw  
Boys Modified Baseball Coach - Wayne Chagnon  
Assistant Outdoor Track Coach - Donald Kaupelis, and

Approve Chief  
Elect. Inspect.  
of Elect. &  
Machine Tech  
Budget & BOE  
Memb. Election  
5/21/19

4. that the Board of Education approve the appointment of Jean McKee and Michele Gautreau as Chief Election Inspectors for the Personal Registration Day on May 14, 2019, and

b. approve the following Chief Election Inspectors and Inspectors of Election, and Technicians for the budget vote and election of Board of Education Members on May 21, 2019:

Ticonderoga Inspectors

Hague Inspectors

Jean McKee (Chief Inspt.)

Michele Gautreau (Chief Inspt.)

Cheryl O'Connor

Michele Litus

David Rutkowski

Laurie Cossey (Alternate - Ticonderoga or Hague)

Anne Michalak (Alternate - Ticonderoga or Hague), and

c. approve the appointment of Rick Carpenter as a Machine Tech for the budget vote and election of Board of Education Members on May 21, 2019 at a rate of \$150.00 for the day, and

Approve D.  
Kaupelis Vol.  
Driver

5. that the Board of Education approve Donald Kaupelis as a volunteer drivers of the district's occasional use vehicles for the 2018-19 school year (Enc.), and

Approve  
Sub/Temp on  
Call Emps.

6. that the Board of Education approve the following substitute/temp on call employee for the 2018-19 school year pending fingerprinting and approval by the State Education Department:

Katie Andresen - Uncertified Substitute Teacher, Teacher Assistant, Teacher Aide, Secretary (Enc.).

6 Ayes

0 Nays

0 Abstain

Motion Carried

Approver CSE,  
CPSE & 504  
Recomm.

C. New Business - Recommendations of Committee on Pre-School  
Special Education, Committee on Special Education and 504  
Committee

1. It was moved by Mrs. Cross-Baker, seconded by Mr. Bartlett,  
that the Board of Education approve the following  
recommendations:

<b>CSE/CPSE/504 Recommendations for the Board of 3/19/19</b>		
<b>Meeting Date</b>	<b>Committee</b>	<b>Meeting Reason</b>
2/25/19	CSE	Amendment no meeting
2/25/19	CSE	Amendment no meeting
2/27/19	504	Annual Review
2/27/19	CSE	Annual Review
2/27/19	504	Annual Review
2/27/19	CSE	Annual Review
2/27/19	CSE	Annual Review
2/27/19	504	Annual Review
2/27/19	CSE	Annual Review
2/27/19	CSE	Annual Review
2/28/19	504	Annual Review
2/28/19	CSE	Annual Review
2/28/19	CSE	Annual Review
2/28/19	CSE	Annual Review
2/28/19	504	Annual Review
2/28/19	504	Annual Review
2/28/19	CSE	Annual Review
2/28/19	504	Annual Review
2/28/19	CSE	Annual Review
3/1/19	CSE	Amendment no meeting
3/1/19	CSE	Annual Review
3/1/19	CSE	Annual Review
3/1/19	504	Annual Review
3/1/19	504	Annual Review
3/1/19	504	Annual Review
3/1/19	504	Annual Review
3/1/19	CSE	Annual Review
3/1/19	CSE	Annual Review
3/4/19	CSE	Amendment no meeting
3/4/19	504	Amendment no meeting
3/5/19	CSE	Transfer no meeting
3/6/19	504	Annual Review
3/6/19	504	Annual Review
3/6/19	CSE	Annual Review
3/6/19	504	Annual Review
3/6/19	CSE	Annual Review
3/6/19	504	Annual Review
3/6/19	504	Amendment
3/6/19	CSE	Amendment
3/6/19	504	Amendment
3/8/19	CSE	Requested Review (Enc.), and

Accept  
Donations/  
Grants

D. New Business - Accept Donations/Grants

1. that the Board of Education accept the following donations/grants for the listed purposes:
  - a. Donation of \$17,784.50 to the Backpack Program from the Fall Fundraising Campaign, and
  - b. grant of \$1,200 to create a library of CI Spanish readers at the Middle School from Adirondack Foundation - Adirondack Foreign Language Enhancement Fund, and
  - c. grant of \$1,500 to create a library of CI Spanish readers at the High School from Adirondack Foundation - Adirondack Foreign Language Enhancement Fund, and
  - d. donation of \$50 to Quiz Bowl from Five Nations Golf, LLC., and
  - e. donation of \$50 to Quiz Bowl from Sip & Chip, LLC, and
  - f. Holiday Match grant of \$500 to Middle School Technology from Stewart's Holiday Match, and
  - g. Holiday Match grant of 500 to the Radio Club from Stewart's Holiday Match, and

Approve Est.  
Scholarship

E. New Business - Approve Establishing a Graduation Award/Scholarship Fund

1. that the Board of Education approve establishing the following graduation award/scholarship:  
Tony & Jean DiFebbo Trust (Karl & Patricia Johnston will be the Trustee) (Enc.), and

Approve  
2019-20 Schl.  
Calendar

F. New Business - Approve the 2019-20 School District Calendar

1. that the Board of Education approve the enclosed 2019-20 School Calendar for the Ticonderoga Central School District with the school year beginning on September 3, 2019 through June 26, 2020 (Staff Development on September 3 & 4, 2019) and school for students beginning on September 5, 2019 (Enc.), and

Authorize SOS  
to Sign  
Agreemt. w/  
Essex Co.

G. New Business - Authorize the Superintendent of Schools to Sign Agreement with Essex County Board of Elections

1. that the Board of Education authorize the Superintendent of Schools to sign the Election Services Agreement with Essex County Board of Elections (Enc.), and

Adopt Policy  
4311.1 Display  
of Flag

H. New Business - Approval and Adoption of the Display of Flag Policy

1. that the Board of Education approve and adopt the following enclosed Board Policy:

Policy 4311.1 Display of Flag (Enc.), and

First Reading - February 26, 2019  
Adoption - March 19, 2019

Adopt Policy  
5152 Non-  
Resident  
Tuition

I. New Business - Approval and Adoption of the Admission of Certain Non-Resident Tuition Students

1. that the Board of Education approve and adopt the following enclosed Board Policy:

Policy 5152 Admission of Certain Non-resident Tuition Students (Enc.), and

First Reading - February 26, 2019  
Adoption - March 19, 2019

Approve/Adopt  
Audit  
Committee  
Policy

J. New Business - Approval and Adoption of Audit Committee Policy

1. that the Board of Education approve and adopt the following enclosed Board Policy:

Policy 6690 Audit Committee (Enc.).

First Reading - March 19, 2019

Adoption - April 25, 2019

6 Ayes      0 Nays      0 Abstain      Motion Carried

VIII. INFORMATIONAL ITEMS

Board  
Discussion

A. Board Discussion

SOS Reports

B. Reports - Superintendent of Schools - Dr. McDonald

1. Activities Reports - Elementary, Middle & High Schools (Enc.)
2. School Safety
3. Gear Up Grant
4. Transportation Report (Enc.)
5. Technology Report (Enc.)
6. Operations & Maintenance Department (Enc.)

Future Items

A. Future Items

1. March 21, 2019      Pops Concert -7:00 p.m.
2. April 5, 2019      Drama Production - 7:00 p.m.
3. April 6, 2019      Drama Production - 2:00 p.m. (Saturday)
4. April 9, 2019      Special Board of Education Meeting -  
2019-20 Budget High School Cafeteria -  
7:00 p.m.
5. April 15 - 22      NO SCHOOL - Spring Break
6. April 22, 2019      Petitions Due from Candidates for BOE  
District Clerk's Office - 4:00 p.m.
7. April 25, 2019      Regular Board of Education Meeting &  
Hearing & Adoption of 2019-20 Budget -  
High School Cafeteria - 7:00 p.m.
8. May 14, 2019      Voter Registration - Ticonderoga High  
School Lobby & Hague Community Center  
1:00 p.m. - 5:00 p.m.
9. May 14, 2019      Public Hearing on the Budget - High  
School Cafeteria 7:00 p.m.
10. May 21, 2019      Vote on Proposed 2019-20 Budget and  
Election of Board of Education Members -  
High School Lobby and Hague Community  
Center - 12:00 noon - 8:00 p.m.
11. May 21, 2019      High School Spring Concert - High School  
Auditorium 7:00 p.m.
12. May 21, 2019      Special Board of Education Meeting - High  
School Lobby 8:30 p.m. - Declare Results  
of Budget Vote
13. May 27, 2019      NO SCHOOL - Memorial Day
14. May 28, 2019      Regular Board of Education Meeting- High  
School Cafeteria 7:00 p.m.

IX. PUBLIC PARTICIPATION

1. Jennee Iturrino announced there is no admissions for the Pops Concert

X. EXECUTIVE SESSION

B. Adjournment to Executive Session

Adjourn to  
Ex. Session at  
8:06 p.m.

1. It was moved by Mrs. Cross-Baker, seconded by Mrs. Porter, that the Board of Education adjourn to Executive Session to discuss the employment history of particular personnel at 8:06 p.m.

6 Ayes      0 Nays      0 Abstain      Motion Carried

Reconvene to  
Reg. Session at  
8:45 p.m.

2. It was moved by Mrs. Cross-Baker, seconded by Mr. Leerkes, that the Board of Education reconvene to Regular Session 8:45 p.m.

6 Ayes      0 Nays      0 Abstain      Motion Carried

XI. ADJOURNMENT

ADJOURN  
8:50 p.m.

A. Adjournment from Regular Session

1. It was moved by Mr. Leerkes, seconded by Mrs. Cross-Baker, that the Board of Education adjourn from Regular Session at 8:50 p.m.

6 Ayes      0 Nays      0 Abstain      Motion Carried

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Erin Hamel, District Clerk